



METHODIST

COLLEGE OF ENGINEERING & TECHNOLOGY

(An Autonomous Institution)

Approved by AICTE, New Delhi & Affiliated to Osmania University

Accredited by NAAC with A+ and NBA for UG Courses

Programmes offered: CIVIL, CSE, AI&DS, CSE(AI&ML) EEE, ECE, MECH & MBA College Code: 1607

Minutes of the meeting of the 4th Governing Body held On 10th July 2023 at 02:30 pm

The Fourth Governing Body meeting under Autonomous status is held on 10th July 2023 at 02:30 pm The following members have attended the meeting:

SNo	Name	Category	Nature
1.	Sri K Krishna Rao Correspondent	Management	Nominated by the Management
2.	Prof M Kumar Prof of Civil Engineering and Dean- Engineering, OU	University Nominee	Nominated by the University
3.	Prof S Viswanadha Raju Department of CSE & Vice Principal, JNTU College of Engineering, Jagityal	State Government nominee	Nominated by Government of Telangana
4.	Prof S Ramachandram Retd. Prof of CSE, OU Former Vice Chancellor OU & Vice Chancellor, Anurag University, Hyderabad	Management	Educationalist (Attended the meeting Online)
5.	Dr M Lakshmipathi Rao Director	Management	Nominated by the Management
6.	Dr S Venkateswar Dean – Examinations	Management	Nominated by the Management
7.	Sri T Rakesh Reddy Director, Infrastructure	Management	Nominated by the Management
8.	Dr A Rajasekhar Prof of Mechanical Engg., MCET	Teacher Nominee	Nominated by the Principal
9.	Dr P Lavanya Prof of CSE, MCET	Teacher Nominee	Nominated by the Principal
10	Mr A Sachendranath	Administrative Officer	Senior Employee from Administration
11	DrPrabhu G Benakop Prof of EEE, MCET	Principal	Member Secretary (Ex Officio)

The Chairperson, Bishop MA Daniel could not attend the meeting due to some prior commitments. Sri K Krishna Rao, the Correspondent requested Dr M Lakshmipathi Rao, Director, MCET to conduct the proceedings in the absence of the Chairperson.

Dr M Lakshmipathi Rao welcomed all the members and informed them that the Governing Body has been reconstituted in accordance with the guidelines prescribed by the UGC in its notification dated 3rd April 2023. The agenda items were then taken up for discussion

Agenda Item 1: Annual report of the activities of the College for the year 2022-23

Dr Prabhu G Benakop presented the Annual Report, highlighting the achievements of the College in terms of R&D activities, Rankings, FDPs/Seminars/Workshops conducted by the College, and those attended by the faculty at other institutions, as well as student-centric activities and Placement details. He also provided information about the new intake sanctioned by AICTE, State Government, and Osmania University in various programs. It was mentioned that the new intake for the Academic Year 2023-24 would be 918, compared to the existing intake of 618. Dr Prabhu G Benakop also informed the members that the Management has provided additional accommodation and faculty to cater to the needs of the additional intake. The members appreciated the progress made during 2022-23.

Agenda Item 2 : Action Taken Report on the resolutions of the Governing Body meeting held on 6th August ,2022

The Director presented the action taken report on the resolutions of the last GB meeting. He informed that the Subcommittee constituted by the Governing Body to formulate the norms to be followed for computing the percentage of marks and division based on the CGPA has worked out a formula for the conversion of CGPA into percentage of marks as shown under: Percentage of Marks = (CGPA – 0.5) * 10. Further the committee recommended that for computing the award of Division based on CGPA, the norms of Osmania University may be followed. The OU norms are as shown under:

CGPA	AWARD of DIVISION
7.5 and above	First Division with Distinction
6.5 and above but less than 7.5	First Division
5.5 and above but less than 6.5	Second Division
5.0 and above but less than 5.5	Pass Division

The members after thorough discussion agreed to accept the recommendations of the Subcommittee. The members also expressed satisfaction on the other items of ATR submitted for all the other resolutions.

Agenda Item 3: Approval of Minutes of meeting of Academic Council held on 10th June,2023

The members resolved to approve the Minutes of the Meeting of the 2nd Academic Council held on 10th June,2023

Agenda Item 4: Permission to start BE Minor and BE Honours Programmes

The Principal informed the members that the first batch of students admitted under Autonomy will come to V Semester during Academic Year 2023-24. In tune with the guidelines of AICTE it is proposed to start Bachelor of Engineering (B. E) with Minor and also BE Honours.

- BE Minor will provide an opportunity to students to pursue their under graduate programme in the inter-disciplinary areas in addition to their own branch of study, facilitating them to expand their domain knowledge in one of the other branches of engineering. This in turn increases the employability of undergraduate students keeping in view of better opportunity in interdisciplinary areas of engineering & technology.
- BE Honours provide an opportunity to expand the domain knowledge of the students laterally and vertically. It also increases the employability of undergraduate students with expanded knowledge in one of the core Engineering disciplines and provide an opportunity to students to pursue their higher studies/research in wider range of specialisations
- Keeping these objectives in mind the guidelines and eligibility conditions for BE Minors and BE Honours were formulated and placed before the Academic Council for its approval.
- The Principal informed the members that the Academic Council has approved the guidelines for BE Minor and BE Honours. Now the matter is placed before the GB for consideration and approval.

After a discussion on the advantages and disadvantages, the members approved the proposals for introducing BE Minors and BE Honours.

Agenda Item 5: Approval of Finance committee minutes of meeting held on 5th July, 2023

The Principal presented the minutes of the Finance Committee meeting held on 5th July 2023. After a thorough discussion, the members approved the minutes of the meeting as well as the Budget Estimates for the financial year 2023-2024.

During the discussion, the members expressed their concern regarding the pending fees reimbursement dues from the Government, amounting to approximately Rs 9 Crores. These dues have been pending for the past three years. The members advised the Management to actively pursue the matter with the Government and take necessary steps to recover the outstanding dues.

Agenda Item 6: Approvals for the appointment of Controller of Examinations

The Governing Body approved the appointment of Sri Gopala Sarma, Associate Professor in ECE, as the new Controller of Examinations in place of Dr K Veerabhadra Rao, who has been relieved of his duties at his request.

The members acknowledged Dr K Veerabhadra Rao's request and expressed their gratitude for his contributions in his role as the previous Controller of Examinations.

Agenda Item 7: Any other matter with the permission of Chair

The members deliberated on the following issues:

- Motivating and encouraging faculty and students to get certified by platforms like HackerRank and CodeChef to improve coding skills. Prof Viswanadha Raju's suggestion was to provide cash incentives to faculty mentors and students who obtain these certifications, which would serve as motivation for others to follow suit. The idea behind this was that certified students would have better prospects during company recruitment with higher salary packages.
- Prof. Ramachandran expressed his happiness about the Management providing seed money for research to faculty based on research proposals. He encouraged more faculty members to take advantage of this opportunity. Additionally, he commended the Management for introducing BE Minor and BE Honours programs from the upcoming academic year of 2023-24.
- Prof. M. Kumar proposed creating awareness among first-semester students during the Orientation program about the objectives and benefits of joining the BE Minors and BE Honours programs. The aim was to motivate students to participate in the learning process both in the class room and out side the class room right from first semester onwards, so that they can gear up to the requirements/challenges of getting BE Minor/ BE Honours degree, in addition to the regular BE degree.

Overall, the members discussed various measures to enhance coding skills, research opportunities, program awareness, examination results, quality of publications, NIRF ranking, funding opportunities, and professional development for faculty members.

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Resolutions:

- To approve the formula recommended by the Academic Council for the conversion of CGPA into percentage of marks, as recommended by the Academic Council
- To show the cumulative percentage of marks in addition to the CGPA on the Consolidated Grade sheet, as this would be beneficial to the students at the time of placements and admission to higher studies
- To implement guidelines considered by Osmania University for the award of Division based on the CGPA for the award of Division, as recommended by the Academic Council
- Approved to start BE Minors and BE Honours degree programmes in all the branches from the Academic year 2023-24 for the students admitted under Autonomous status
- The guidelines and eligibility criteria for BE Minor and BE Honours as recommended by the Academic Council are approved
- Resolved to create awareness among first-semester students during the Orientation program about the objectives and benefits of joining the BE Minors and BE Honours programs to motivate students so that they can gear up to the requirements/challenges of getting BE Minor/ BE Honours degree, in addition to the regular BE degree.
- Also resolved to create awareness amongst the current II and IV semester students about the introduction of BE Minor and BE Honours programmes in V Semester from the academic year 2023-24
- Chair Persons of the Boards of Studies of the departments are authorized to prepare the programme/course structure, syllabus etc for the BE Minor and BE Honours programmes offered in their departments, get the approvals from the Boards of Studies/Academic Council on priority basis before the commencement of the academic year 2023-24

Vote of Thanks

The meeting ended with the proposal of vote of thanks by Dr A Rajasekhar, Prof and Head, Department of Mechanical Engineering.




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