

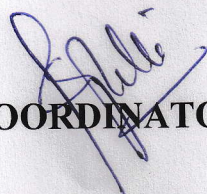


4.2.1 Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software – Koha Library automation software
- **Koha 21.05 with Ubuntu**
- Nature of automation (fully or partially)- Fully
- Version- 20.04
- Year of Automation - 2022 (Till date)

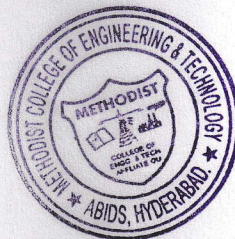

LIBRARIAN

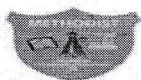
LIBRARIAN
Methodist College of
Engg. & Tech, Abids, Hyd.


COORDINATOR


PRINCIPAL

PRINCIPAL
METHODIST COLLEGE OF ENGG. & TECH.
King Kotil Road, Abids, Hyderabad.





METHODIST
COLLEGE OF ENGINEERING & TECHNOLOGY

(An UGC Autonomous Institution)
Approved by AICTE, New Delhi & Affiliated to Osmania University
Accredited by NBA and NAAC with A+



College Code: 1507

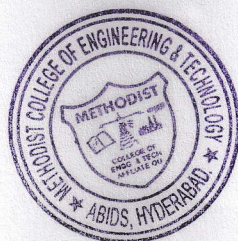
The Library is automated using “Koha” Integrated Library Management System (ILMS)

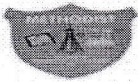
Koha’s feature set continues to evolve and expand to meet the needs of its user base.

Full-featured ILS: For libraries of all sizes, Koha is a true enterprise-class ILS with comprehensive functionality including basic and advanced options. Koha includes modules for acquisitions, circulation, cataloging, serials management, authorities, flexible reporting, label printing, multi-format notices, offline circulation for when Internet access is not available, and much more. Koha will work for consortia of all sizes, multi-branch, and single-branch libraries.

- **Multilingual and translatable**
- **Full text searching:** Powerful searching, and an enhanced catalogue display that can use content from Amazon, Google, LibraryThing, Open Library, and Syndetics, among others.
- **Library Standards Compliant:** Koha is built using library standards and protocols such as MARC 21, UNIMARC, z39.50, SRU/SW, SIP2, SIP/NCIP, ensuring interoperability between Koha and other systems and technologies, while supporting existing workflows and tools.
- **Web-based Interfaces:** Koha’s OPAC, circ, management and self-checkout interfaces are all based on standards-compliant World Wide Web technologies—XHTML, CSS and Javascript—making Koha a truly platform-independent solution.

MCET Central Library & Information Centre uses Library software **Koha 21.05 with Ubuntu** for Library automation purpose.





**METHODIST
COLLEGE OF ENGINEERING & TECHNOLOGY**

(An UGC Autonomous Institution)
Approved by AICTE, New Delhi & Affiliated to Osmania University
Accredited by NBA and NAAC with A+



College Code: 1607



**METHODIST
COLLEGE OF ENGINEERING & TECHNOLOGY**

(An UGC Autonomous Institution)
Approved by AICTE, New Delhi & Affiliated to Osmania University
Accredited by NBA and NAAC with A+



College Code: 1607

Date: 13.10.2022

To
The Principal
MCET
Abids, Hyderabad.

Sub: Grant permission for Installing Library Software in Systems which are in Circulation Counter in Central Library and information Centre regd.

Respected Sir,

I want to bring to your notice that since 2010 we are using Easy-Lib Software, but since last two years it has been corrupted, and when we contact the technician who is dealing from Bangalore informed that to solve the problem or for re-installation we have to pay the annual-maintenance is 24,780/- and also forcing us to convert to Cloud based Software (Easylib 6.4 a.Cloud) costing nearly Rs.3 Lakhs above which is more expensive

Any how Software is essential to run our Library duties smoothly i.e., Automation, and Circulation in Central Library and Information Centre we are thinking to install KOHA Software which is recommended by Inspection Committees also.

For Installation of KOHA Software they are charging Rs. 3000/- Hence, I request you sir, to kindly grant permission for installation of KOHA Software.

Thanking You Sir.
P. Ramakrishna
Librarian

10/10/22

Received Admin office

13.10.22

15/10/22
Shankar Reddy
for
Library

P. Ramakrishna
LIBRARIAN

Shankar Reddy
CRITERIA COORDINATOR

LIBRARIAN
Methodist College of
Engg. & Tech, Abids, Hyd.





METHODIST COLLEGE OF ENGINEERING & TECHNOLOGY

King Koti Road, Abids, Hyderabad - 500 001, Telangana India. Ph : 040-24755999, 24753445

CASH PAYMENT VOUCHER

Cash Voucher No: 7295

399-LB


Date: 07/02/23

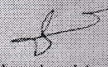
Debit Software Exp - KOHA SOFTWARE

Amount in Words Three thousand rupees only

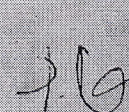
Narration T/W Cash paid for purchase KOHA software to library. (paid through Mr. P. Parvatilina).

Amount Rs. 3000/-


Prepared by

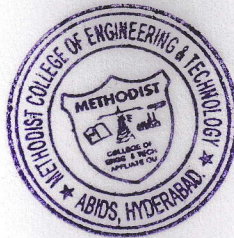

Checked by

Authorised by

 Stamp
53
Receiver Signature


LIBRARIAN

LIBRARIAN
 Methodist College of
 Engg. & Tech, Abids, Hyd.




CRITERIA COORDINATOR

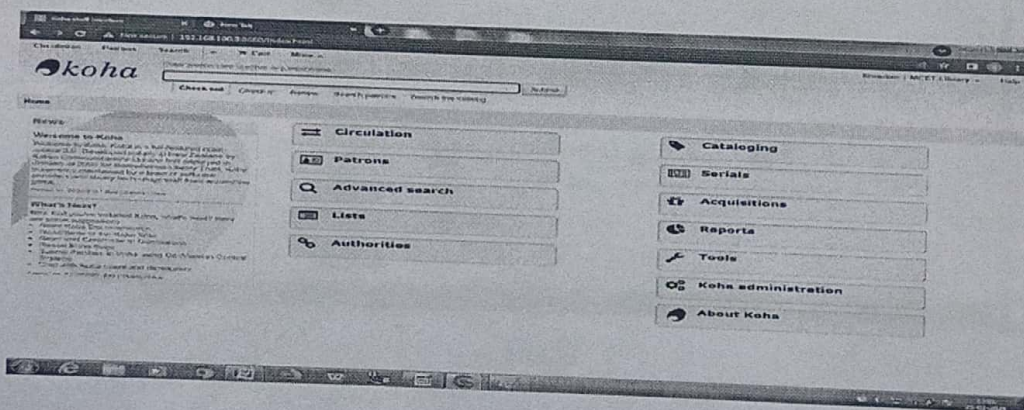


Integrated Library Management System (ILMS)

List the Modules of ILMS

S.No	Name of the Main Module	Sub Modules
1	Masters	Category masters, currency masters, schedule master, vendor master, accession register, non- book materials, magazine masters, back volume register, fine slabs/setup, member library code, student master, employee master
2	Transactions	Purchase requisition, enquiry, acquisitions, subscriptions, magazine entries, circulations, binding, withdrawals, purchase bill entries, correction-book det, change call no.
3	Queries	Query on books, query on CDs, query on back volumes, query on requisition, query on enquiry, query on purchase orders, query on subscription, pending orders, pending magazines, subscription reminder, query on circulation, books/cd/bvr/ on circula, book/bvr on binding, best reader/book
4	Reports	Accession register, book/cds/bvrs details, due books/cdsbvrs, missed books/cds/bvrs, fine collection report, purchase analysis, material statistics, print barcodes, call no based reports, circulation report, book cost analysis, stock verifications, binding books details, missing acc no.s, members details, branchwise book details

CIRCULATION

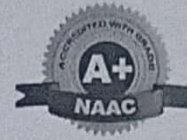


[Signature]
 Librarian

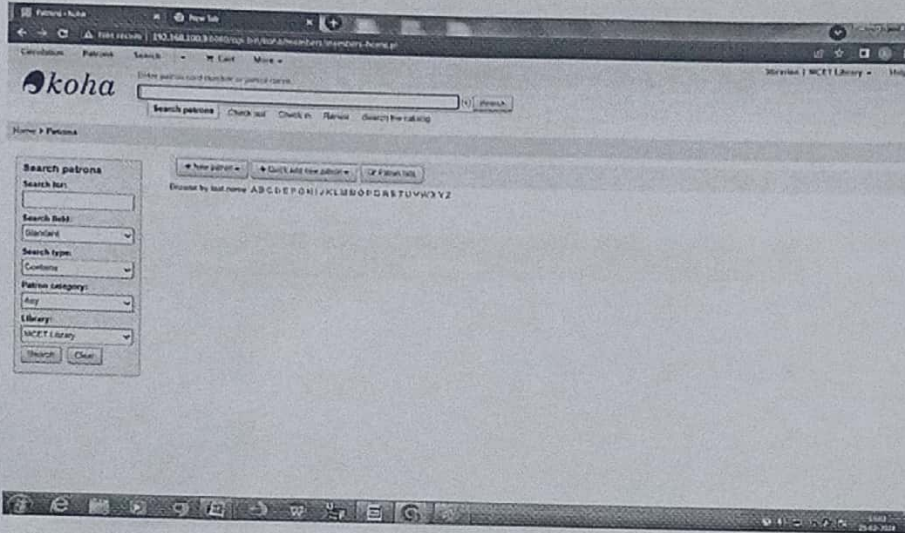
LIBRARIAN
 Methodist College of
 Engg. & Tech, Abids, Hyd.



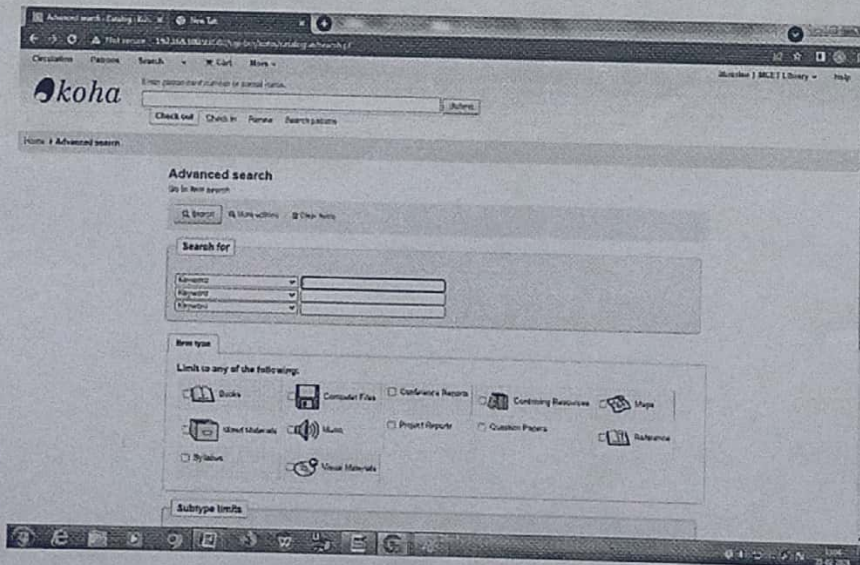
[Signature]
 Criteria In-charge



PATRONS



ADVANCED SEARCH

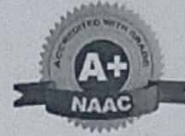


P. Parkhi
 Librarian

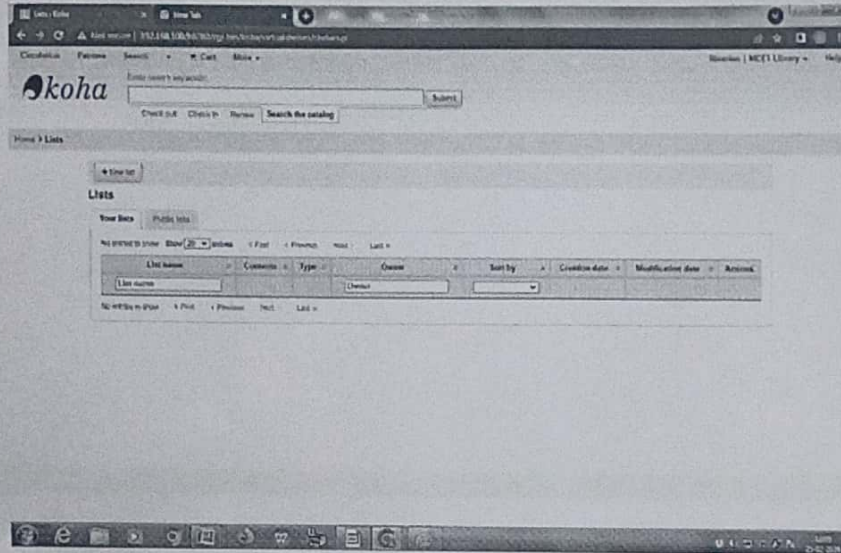
LIBRARIAN
 Methodist College of
 Engg. & Tech, Abids, Hyd.



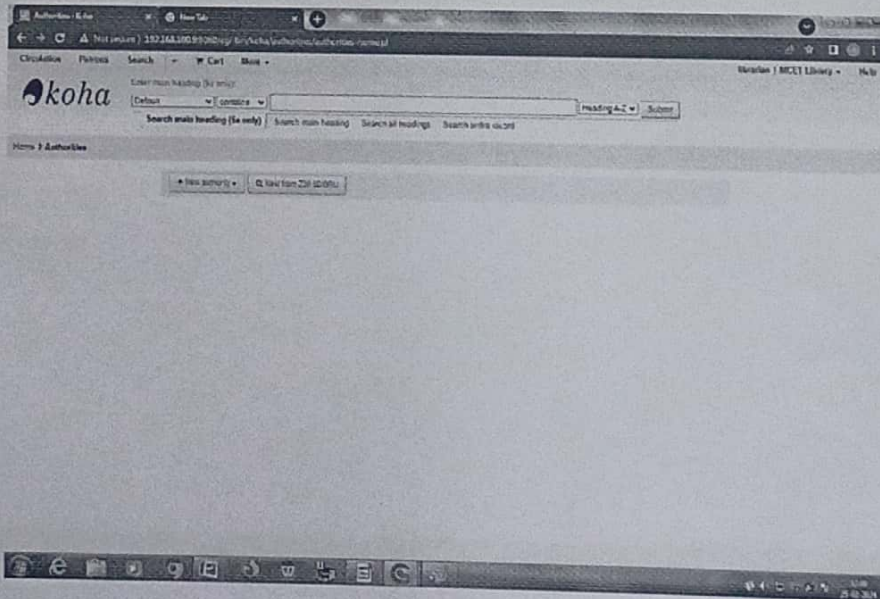
S. Palle
 Criteria In-charge



LISTS



AUTHORITIES



P. G. Mishra
 Librarian

LIBRARIAN
 Methodist College of
 Engg. & Tech, Abids, Hyd.



[Signature]
 Criteria In-charge

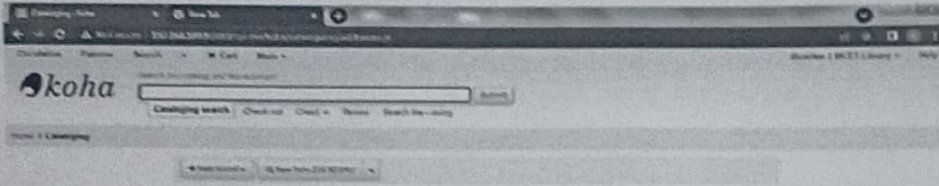


METHODIST
COLLEGE OF ENGINEERING & TECHNOLOGY
 Accredited by NAAC with A+ and NBA
 Affiliated to Osmania University & Approved by AICTE

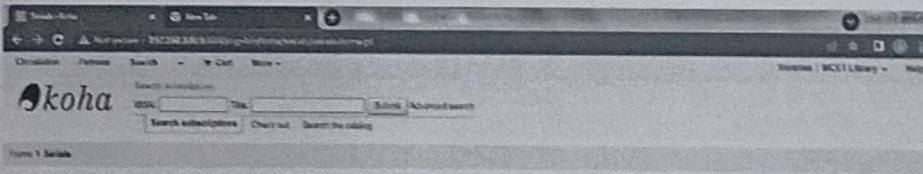
Estd : 2008



CATALOGUING



SERIALS



P. G. [Signature]
 Librarian

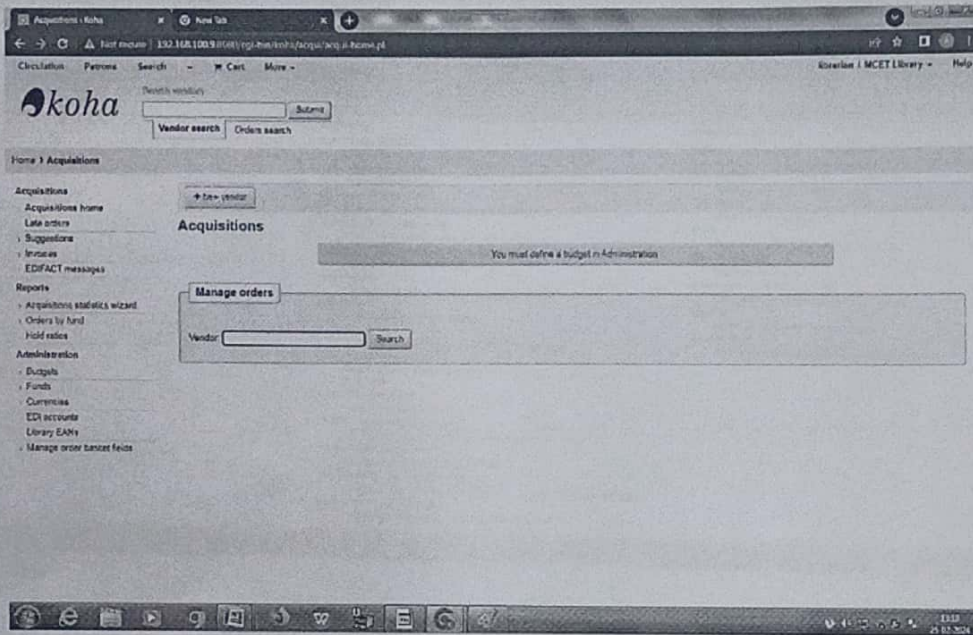
LIBRARIAN
 Methodist College of
 Engg. & Tech, Abids, Hyd.



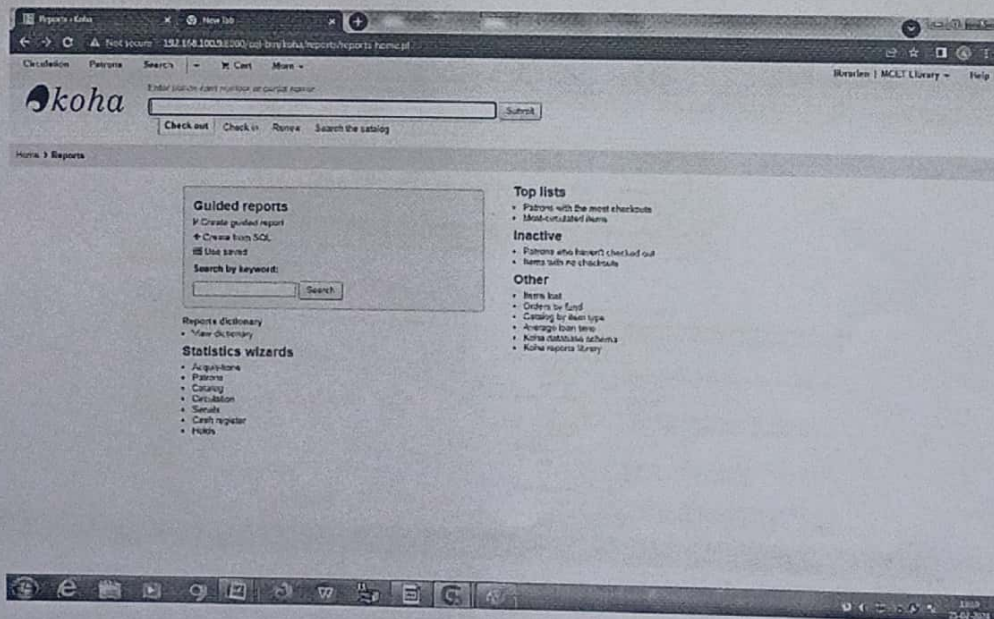
[Signature]
 Criteria In-charge



ACQUISITIONS



REPORTS

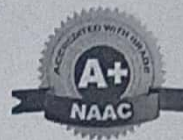


P. Pankaj
Librarian

LIBRARIAN
Methodist College of
Engg. & Tech, Abids, Hyd.



P. Pankaj
Criteria In-charge



TOOLS

The screenshot shows the Koha Tools administration interface. At the top, there is a navigation bar with 'Circulation', 'Patrons', 'Search', 'Cart', and 'More'. Below this is a search bar with the Koha logo and a search button. The main content area is divided into three columns:

- Patrons and circulation:** Includes links for Patron lists, Patron clubs, Comments, Import patrons, Notices & slips, Overdue notification triggers, Patron card creator, Batch patron deletion and anonymization, Batch patron modification, Batch extend due dates, Tags, and Upload patron images.
- Catalog:** Includes links for Batch item deletion, Batch item modification, Batch record deletion, Batch record modification, Automatic item modifications by age, Export data, Inventory, Label creator, Check spine label creator, Rotating collections, MARC modification templates, Stage MARC records for import, Staged MARC record management, and Upload local cover images.
- Additional tools:** Includes links for Calendar, CSV profiles, Log viewer, News, Task scheduler, Edit queries for QOTD feature, Upload, and Access files.

ADMINISTRATION

The screenshot shows the Koha Administration interface. At the top, there is a navigation bar with 'Circulation', 'Patrons', 'Search', 'Cart', and 'More'. Below this is a search bar with the Koha logo and a search button. The main content area features several informational boxes and a navigation menu:

- Share content with Mana KB?** A box asking if the user wants to activate Mana Knowledge Base.
- Share anonymous usage statistics with the Koha community?** A box asking if the user wants to activate usage statistic sharing.
- Koha administration:** A central menu with links to Global system preferences, Basic parameters, and Authorized values.
- Catalog:** A section with links to MARC bibliographic framework, Koha to MARC mapping, MARC Bibliographic framework test, Authority types, and Classifications sources.

P. Panduranga
Librarian
LIBRARIAN
Methodist College of
Engg. & Tech, Abids, Hyd.



[Signature]
Criteria In-charge