



METHODIST

COLLEGE OF ENGINEERING & TECHNOLOGY

(An Autonomous Institution)

Approved by AICTE, New Delhi & Affiliated to Osmania University

Accredited by NAAC with A+ and NBA for UG Courses

Date: 04-08-2025

ORDER

Sub: MCET (Autonomous) - Constitution of Admission Cell for AY 2025-26 - Reg.

The undersigned is pleased to constitute Admission Cell with the following coordinator and members for the academic year 2025-26.

The Admission Cell oversees and streamlines the entire student intake process, ensuring transparency and regulatory compliance. Key responsibilities include:

- **Admission Coordination:** Managing UG/PG admissions through EAMCET, PGECET, TSICET, and direct entry channels.
- **Eligibility Verification:** Scrutinizing academic credentials and ensuring adherence to Osmania University, AICTE, and UGC norms.
- **Student On boarding:** Facilitating document collection, fee processing, and orientation for newly admitted students.
- **Data Management:** Maintaining accurate admission records for internal audits and statutory reporting.
- **Stakeholder Communication:** Liaising with parents, students, and regulatory bodies for smooth admission operations.

S.No	Name of the faculty / Student	Department	Designation
1	Mr. A Sachendranath	H & S	Coordinator
2	Mr. R. Srikanth	CE	Faculty Member
3	Dr M Uday Kumar	ME	Faculty Member
4	Mr. Y M M Reddy	ME	Faculty Member
5	Mr. G. Mohan Krishna	EEE	Faculty Member
6	Mr. Ch. Suresh	ECE	Faculty Member
7	Mrs. Deepthi Joshi	CSE	Faculty Member
8	Mrs. K. Keerthi	CSE(AI)	Faculty Member
9	Mrs. Pinki	CSE(AI&DS)	Faculty Member
10	Mrs. G. Swapna	H & S	Faculty Member
11	Mrs. G. ShibaRani	BM	Faculty Member
12	Mohd Maaz Ahmed	160722732316	CE
13	Kawle Vishal Kumar	160722736308	ME
14	Kommu Mallesh	160723734305	EEE
15	P. Snehitha	160722735064	ECE
16	H. Srikanth	160722733090	CSE
17	K Sai Krishna	160722747019	CSE(AI&DS)
18	Ada Fatima	160723672021	BM



[Signature]
Principal

PRINCIPAL

METHODIST COLLEGE OF ENGG. & TECH.
King Koti Road, Abids, Hyderabad.

Copy to:

1. The Director
2. Dean- QA&A
3. HoDs- to circulate among faculty/students members