



METHODIST

COLLEGE OF ENGINEERING & TECHNOLOGY

(Autonomous)

Approved by AICTE, New Delhi & Affiliated to Osmania University

Accredited by NAAC with A+ and NBA for UG Courses

College Code: 1607

Minutes of the IQAC meeting of Methodist College of Engineering and Technology held on 15th February 2025

The IQAC meeting of Methodist College of Engineering and Technology was conducted on 15th February 2025 at 11 AM in the Board Room with the following members.

Sl. No	Name	Designation	Signature
01	Dr Prabhu G Benakop Principal	Chairman	
02	Dr M Lakshmipathi Rao Director	Member	
03	Dr S Venkateswar Dean (Examinations)	Member	
04	Sri K Krishna Rao Secretary & Correspondent	Member	
05	Dr S Yella Reddy MD, Sapala Organics	Member	
06	Dr A Rajasekhar Prof & HOD, ME	Member	
07	Dr VSSN Srinivasa Baba Prof & HOD, ECE	Member	
08	Dr Lavanya Pamulaparty Prof & HOD, CSE	Member	
09	Dr M Sharada Varalaxmi Professor, CSE	Member	
10	Dr Bandita Naik Asso. Prof & HOD, CE	Member	
11	Dr Y Mastanamma Prof. & HOD, EEE	Member	
12	Dr K Anuradha Reddy Prof. & HOD, H&S	Member	
13	Dr S Sujataha Asso. Prof. & HOD, BM	Member	
14	Dr John William Carey Medithe Asso. Professor, ECE	Member	



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Sl. No	Name	Designation	Signature
15	Mr A Sachendranath Administrative Officer	Member	
16	Mr K Srikanth COE	Member	K. Srikanth
17	Mr. C Shyam Sunder TPO	Member	Shyam Sunder
18	Mrs Yojana Bonagir Parent	Member	
19	Mr. P Srinivas Alumnus	Member	P. Srinivas
20	Mr. Mohammed Uzair CSE Student	Member	
21	Mr. T V N R Satyendra Kumar Asst. Manager TA, NTT Data	Member	
22	Dr Ravi M Yadahalli Dean (QA&A)	IQAC Coordinator	R. Yadahalli

Following is the Agenda for the Meeting:

Welcome Address By Principal, Methodist College of Engineering and Technology (MCET).

- Review of Resolutions from the Last Meeting**
 - Overview of progress and status of action items.
- Preparation for NBA Tier-1 Accreditation for AY 2026-27**
 - Key strategies, timeline, and resource planning for achieving accreditation goals.
- Incorporation of NPTEL and SWAYAM Courses in the Curriculum**
 - Strategies to integrate online courses to enhance self-learning among students.
- Implementation of Academic Bank of Credits (ABC)**
 - Discussion on operational framework, compliance, and benefits for students.
- Any Other Issue**
 - Any other matter with the permission of the Chair.

Vote of Thanks By Dean (Quality Assurance & Accreditation).



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Welcome Address:

Prof. Prabhu G Benakop, principal welcomed all dignitaries to the meeting and initiated the proceedings

1. Review of Resolutions from the Last Meeting:

- An overview of the progress and status of action taken report on the resolutions of IQAC meeting held on 30th March 2024 was presented.
- Discussions were held on the completed tasks and the pending action items.

Resolution: The members acknowledged the efforts made towards completing the tasks in relation to the resolutions from the previous IQAC meeting.

2. Preparation for NBA Tier-1 Accreditation for AY 2026-27:

- Key strategies, timeline, and resource planning for achieving NBA Tier-1 Accreditation goals for AY 2026-27 was discussed.
- Members deliberated on the critical areas to focus on for accreditation.

Resolution: It was resolved to conduct periodic review meetings to assess progress and adjust plans as necessary, with quarterly reports to higher authorities. Also, to develop and implement a comprehensive strategy covering all accreditation parameters, including academic standards, infrastructure, and quality assurance.

3. Incorporation of SWAYAM-NPTEL Courses in the Curriculum:

- Strategies to integrate online courses from SWAYAM-NPTEL to enhance self-learning among students were discussed.
- Ideas were shared on how to encourage student participation in these courses.
- It was informed that UGC has slightly relaxed rules regarding SWAYAM-NPTEL courses. Therefore, the Academic Council of MCET has approved the



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introduction of one SWAYAM course as professional elective and open elective for the students as a part of their curriculum. This initiative will lead to self-learning and lifelong learning, which satisfies program outcomes.

Resolution: The Internal Quality Assurance Cell (IQAC) resolves to integrate SWAYAM-NPTEL online courses into the curriculum to enhance self-learning and promote lifelong learning among students.

4. Implementation of Academic Bank of Credits (ABC):

- The operational framework, compliance requirements, and benefits of the Academic Bank of Credits (ABC) for students were discussed.

Resolution: The Internal Quality Assurance Cell (IQAC) resolved to implement the Academic Bank of Credits (ABC) to enhance flexibility and mobility for students in their academic pursuits.

The ABC process is started implementing from the AY 2021-22 for the autonomous students and credit transfer to digilocker is being done, however still waiting for UGC guidelines.

5. Any other issue with the permission of the Chair:

- Dignitaries were given an opportunity to raise any additional issues or concerns with the permission of the chair.
- Alumni requested HoDs to conduct mock placement sessions in association with IQAC. Alumni also suggested that HoDs may motivate students to take up the email writing course as a part of personality development activity. As a consequence, the HoDs were requested to conduct interaction with Alumni every fortnight.

Resolution: The Internal Quality Assurance Cell (IQAC) resolves to enhance student skills and alumni engagement through the following initiatives such as Mock Placement Sessions, SWAYAM Email Writing Course and Regular Alumni Interaction.



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- Henceforth, Dr Prasanna Kumar, Associate Professor, Department of CSE will be SPOC for NPTEL. Students and faculty will be provided with financial incentive as per norms, provided they submit the NPTEL certificates.

Resolution: The Internal Quality Assurance Cell (IQAC) resolves to appoint Dr. Prasanna Kumar, Associate Professor, Department of CSE, as the Single Point of Contact (SPOC) for NPTEL. And Students and faculty will receive financial incentives as per norms upon submission of NPTEL certificates.

- Alumni informed the meeting that students need to be motivated to take up SWAYAM courses by explaining the advantages of NPTEL certifications.

Resolution: The Internal Quality Assurance Cell (IQAC) resolves to motivate students to enroll in SWAYAM courses by highlighting the advantages of NPTEL certifications, as informed by alumni.

- Program exit survey format was also discussed during the meeting. The members were informed that the program exit survey will help in the calculation of indirect attainment of program outcomes, which has a weightage of 20% and other 80% is direct attainment of program outcomes. It was informed that the Program Exit Survey can be conducted in a digital format.

Resolution: The Internal Quality Assurance Cell (IQAC) resolves to implement a digital Program Exit Survey to aid in the calculation of program outcomes attainment. The survey will account for 20% of the indirect attainment, with the remaining 80% based on direct attainment.

- Also, it was informed the meeting that by collecting this information through program exit survey about the future aspirations and plans of graduates, the institution can better align its Program Educational Objectives (PEOs) with the goals and interests of its students. This helps ensure that the educational



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programs are relevant and supportive of students' ambitions, whether they aim to pursue higher studies, research, employment, or entrepreneurship

- Also, IQAC was asked to modify the feedback forms of Parent, Student Exit Survey, Employer Feedback and alumni feedback
- The members were informed that MCET will soon receive ISO 14001, ISO 50001, and already has ISO 9001:2015 certifications. These standards will help the institution manage environmental responsibilities, improve energy performance.
- The HoDs were asked to inform the students to generate the APAAR Card at the earliest and provide the same information to the examination section of the institute. Accordingly the ABC will be updated.

Vote of thanks:

The Dean (QA&A), Prof Ravi M Yadahalli, extended gratitude to all attendees for their active participation and valuable contributions towards the meeting's objectives. Appreciation was also expressed to the Principal for chairing the meeting effectively.

The meeting concluded on a positive note with a commitment to uphold and enhance the quality standards of MCET.


Prof Prabhu G Benakop
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