

Minutes of the IQAC meeting of Methodist College of Engineering and Technology held on 6th September 2021

The IQAC meeting of Methodist College of Engineering and Technology was held on 6th September, 2021 at 9.30 am in the Board Room. The following members have attended the meeting.

Sl. No	Name	Nature	Present / Absent
1	Dr Prabhu G Benakop Prof of EEE, MCET	Chairman	Present
2	Dr M Lakshmipathi Rao Director	Member	Present
3	Dr S Venkateswar Dean	Member	Present
4	Sri K Krishna Rao Secretary & Correspondent	Member	Present
5	Dr S Yella Reddy Sapala Organics	Member	Present
6	Dr A Rajashekar Professor, ME	Member	Present
7	Dr B Krishna Kumar Professor, ECE	Member	Present
8	Dr P. Lavanya Professor, CSE	Member	Present
9	Dr M Sharada Varalaxmi Professor, CSE	Member	Present
10	Dr Akshay S K Naidu Professor, CV	Member	Present
11	Smt. Y Mastanamma Asso. Professor, EEE	Member	Present
12	Dr K Anuradha Reddy Asso. Professor, Physics	Member	Present
13	Smt Rani Rajan Asso. Professor, BM	Member	Present
14	Dr John William Carey Medithe Asso. Professor, ECE	Member	Present
15	Mr A Sachendranath Administrative Officer	Member	Present
16	Mr. K Veerabhadra Rao COE	Member	Present
17	Mr T Shyam Sunder TPO	Member	Present
18	Mr Mir Mahboob Ali Khan Parent	Member	Present
19	Ms. Priyaa Pottipalli ECE Aluminus	Member	Present
20	Mr. Mohammed Adnan CSE Student	Member	Present
21	Mr. T V S S Satyendra HR Manager, Hitachi Vantara	Member	Present
22	Dr Ravi M Yadahalli Professor, ECE	Member	Present

Following is the Agenda for the Meeting:

1. Welcome by IQAC coordinator
2. Discussion on NBA report and visit by UGC expert committee
3. Submission of AQAR for academic year 2020-21 before December 2021
4. Approval for submission of AQAR by Governing Body
5. Strengthening of Alumni Activities
6. Mobilisation of research funding from external funding agencies
7. Any other issue with the permission of chairman.

Prof Ravi M Yadahalli, Coordinator, IQAC has welcomed Prof Prabhu G Benakop, principal, MCET and all other members. Then as per the directions from Principal, the Coordinator, IQAC has taken up the items as per agenda.

Agenda Item 2: Discussion on NBA report and visit by UGC expert committee

The coordinator informed the members that NBA has granted accreditation for three academic years for all the five eligible Programmes. He also informed that the UGC expert committee visit for grant of Autonomy has been successfully completed and the result is awaited. Most probably the result will be announced in a week's time. The Principal informed the members that he is confident of getting Autonomy w.e.f the academic year 2021-22. Then the IQAC coordinator placed the NBA reports for all the programmes for discussion. The members opined that the areas of weaknesses are to be identified and appropriate measures have to be initiated.

Agenda 3: Submission of AQAR for academic year 2020-21 before December 2021

The Coordinator informed the members that the first Annual Quality Assurance Report (AQAR) for the academic year 2020-2021 is to be submitted to NAAC before 31st December and also informed the members that criteria wise committees have been constituted for the finalisation of the AQAR and the work is progress. The members advised to complete the work at the earliest and stick to the guidelines prescribed by NAAC.

Agenda 3: Approval for submission of AQAR by Governing Body

The members informed the IQAC coordinator, that once AQAR is ready, a special governing body meeting may be convened for taking the approval of the finalised AQAR before it is submitted.

Agenda 4: Strengthening of Alumni Activities

It is proposed to conduct alumni webinar / seminar series in every department. This will boost the interaction between alumni and MCET students. Members suggested that well placed Alumni in soft ware companies may be invited to the College to address the students on the current needs of the industry and also motivate them. Some of the Alumni entrepreneurial also may be invited to interact with the students to promote entrepreneurship. The IQAC

coordinator is requested to coordinate these activities along with the Alumni Coordinator of the college

Agenda 5: Mobilisation of Research funding from external funding agencies

The members felt that the faculty should be encouraged to apply for research grants from various funding agencies, as the College now has been accredited by NAAC with A+ grade and also all the eligible programmes are accredited by NAAC. IQAC may organise seminars on Mobilisation of research funding by involving experts in this area. The management may be requested to grant seed money to the faculty who are applying for research schemes to the funding agencies to meet the expenses. It is decided to motivate the faculty members to take up quality R&D activities to live up to the expectations of NAAC, NBA and other stake holders.

Following are the resolutions made:

- To identify the weaknesses pointed out in the NAAC and NBA report and initiate necessary remedial action
- To speed up the completion of AQAR for 2020-2021 and submit it to the NAAC before the deadline
- To get the approval of AQAR from Governing Body before submission
- To involve successful alumni through series of seminars/workshops to motivate the students to gear up to the requirements of industry and also develop entrepreneurship
- To organise seminars/guest lectures by experts to familiarise the faculty on submission of proposals for research funding from external agencies
- To request the management to allocate seed money to faculty submitting proposals for research funding by external agencies

Finally the Coordinator, IQAC informed the members that due to pandemic he could not finalise the Action Taken Report for the earlier meeting and promised that the reports for both the meetings will be submitted in the next meeting. The meeting ended with the proposal of vote of thanks by Prof Dr. Ravi M Yadahalli, Coordinator, IQAC


PRINCIPAL

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METHODIST COLLEGE OF ENGG. & TECH.
King Koti Road, Abids, Hyderabad