



# METHODIST

## COLLEGE OF ENGINEERING & TECHNOLOGY

(An Autonomous Institution)

Approved by AICTE, New Delhi & Affiliated to Osmania University

Accredited by NAAC with A+ and NBA for UG Courses

College Code: 1607

### INTERNAL QUALITY ASSURANCE CELL - IQAC

#### Minutes of the IQAC meeting of Methodist College of Engineering and Technology held on 30<sup>th</sup> August 2023

The IQAC meeting of Methodist College of Engineering and Technology was held on 30<sup>th</sup> August, 2023 at 11.00 AM in the Board Room. Following members have attended the meeting.

Sl. No	Name	Designation	Status	Signature
1	Dr Prabhu G Benakop	Principal	Chairman	
2	Dr M Lakshmipathi Rao	Director	Member	
3	Dr S Venkateswar	Dean (Examination)	Member	
4	Sri K Krishna Rao	Correspondent	Member	
5	Dr S Yella Reddy	MD, Sapala Organics	Member	
6	Dr A Rajashekar	Professor, ME	Member	
7	Dr VSSN Srinivasa Baba	Professor, ECE	Member	
8	Dr P. Lavanya	Professor, CSE	Member	
9	Dr M Sharada Varalaxmi	Professor, CSE	Member	
10	Dr Bandita Naik	Asso. Professor, CE	Member	
11	Dr. Y Mastanamma	Asso. Professor, EEE	Member	
12	Dr K Anuradha Reddy	Asso. Professor, Physics	Member	
13	Dr. Sujatha S	Asso. Professor, BM	Member	
14	Dr John W Carey Medithe	Asso. Professor, ECE	Member	
15	Mr A Sachendranath	Administrative Officer	Member	
16	Mr. Gopal Sharma - A	COE	Member	
17	Mr T Shyam Sunder	TPO	Member	
18	Mr. Kamalesh Y	Parent	Member	-
19	Ms. Soumya Muddam	ECE Aluminus	Member	-
20	Mr. Mohammed Uzair	CSE Student	Member	
21	Mr. T V S S Satyendra	HR Manager, Hitachi Vantara	Member	-
22	Dr Ravi M Yadahalli	Professor, ECE & Dean (QA&A)	Co-ordinator	



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### INTERNAL QUALITY ASSURANCE CELL - IQAC

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#### **Following is the Agenda for the Meeting:**

1. Welcome by Chairperson
2. Report of Internal Academic Audit in all departments
3. Conduct of external academic audit in all departments
4. Workshop on quality improvement in assessment in OBE
5. Industry-Academics by Talentio
6. Any other issue with the permission of Chairman
7. Vote of Thanks by Dean (QA&A)

Prof Prabhu G Benakop, principal, MCET has welcomed all the members. Then as per the directions, the IQAC Coordinator has taken up the items as per agenda.

#### **Agenda 2: Report of Internal Academic Audit in all departments**

The principal informed the members that IAAC has visited all the departments and has submitted the report to the principal's office. Accordingly, he also asked the members to submit the compliance report of their respective departments at the earliest.

#### **Agenda 3: Conduct of external academic audit in all departments**

The principal informed the members that the director will form an external academic audit committee and the external audit will be conducted in month of October 2023 for all Departments.

#### **Agenda 4: Workshop on quality improvement in assessment in OBE**

Principal informed that a workshop on quality improvement in assessment of OBE will be conducted by the Director in the ensuing semester.

**Agenda 5: Industry-Academics by Talentio:** It was decided to have CRT training by Talentio Services Private Limited immediately in line with theory classes for 3<sup>rd</sup> and 5<sup>th</sup> Semester.

#### **Following are the resolutions made:**

- To initiate necessary action to submit the compliance report for the deficiencies mentioned in the internal academic report.
- To conduct external academic audit in all departments in ensuing (odd) semester of academic year 2023-24.
- To organise workshop on quality improvement in assessment of OBE



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- To have CRT training Talentio services private Limited immediately in line with theory classes for 3<sup>rd</sup> and 5<sup>th</sup> semester

The meeting ended with the proposal of vote of thanks by Prof Dr. Ravi M Yadahalli, Dean (Quality Assurance & Accreditation).

  
**PRINCIPAL**  
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METHODIST COLLEGE OF ENGG. & TECH.  
King Koti Road, Abids, Hyderabad