



METHODIST

COLLEGE OF ENGINEERING & TECHNOLOGY

(An Autonomous Institution)

Approved by AICTE, New Delhi & Affiliated to Osmania University

Accredited by NAAC with A+ and NBA for UG Courses

College Code: 1607

INTERNAL QUALITY ASSURANCE CELL - IQAC

Date: 30th March 2024

Venue: Board Room

The agenda for first IQAC (Internal Quality Assurance Cell) meeting of AY 2023-24:

1. Welcome by Principal, MCET
2. Review of the resolutions of last meeting
3. Discussion on NAAC benchmark for autonomous colleges
4. Review and Submission of AQAR
5. Conduction of Internal Audit for the ensuing semester
6. Conduction of External Audit for AY 2024
7. Any other issue with the permission of Chair
8. Vote of thanks by Dean (QA&A)



Dr Prabhu G Benakop

Principal

PRINCIPAL

METHODIST COLLEGE OF ENGG. & TECH.
King Koti Road, Abids, Hyderabad.



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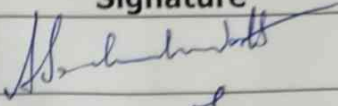
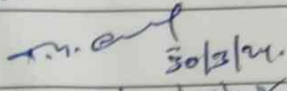
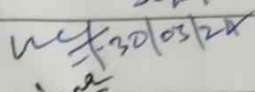
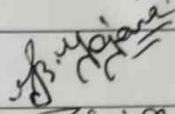
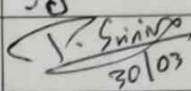
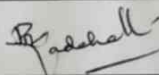
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Minutes of the IQAC meeting of Methodist College of Engineering and Technology held on 30th March 2024 (AY 2023-24)

The IQAC meeting of Methodist College of Engineering and Technology was conducted on 30th March 2024 at 11 AM in the Board Room with the following members.

Sl. No	Name	Designation	Signature
01	Dr Prabhu G Benakop Principal	Chairman	
02	Dr M Lakshmipathi Rao Director	Member	
03	Dr S Venkateswar Dean (Examinations)	Member	
04	Sri K Krishna Rao Secretary & Correspondent	Member	
05	Dr S Yella Reddy MD, Sapala Organics	Member	
06	Dr A Rajasekhar Prof & HOD, ME	Member	
07	Dr VSSN Srinivasa Baba Prof & HOD, ECE	Member	 30/03/2024
08	Dr Lavanya Pamulaparty Prof & HOD, CSE	Member	
09	Dr M Sharada Varalaxmi Professor, CSE	Member	
10	Dr Bandita Naik Asso. Prof & HOD, CE	Member	
11	Dr Y Mastanamma Prof. & HOD, EEE	Member	
12	Dr K Anuradha Reddy Prof. & HOD, H&S	Member	
13	Dr S Sujataha Asso. Prof. & HOD, BM	Member	
14	Dr John William Carey Medithe Asso. Professor, ECE	Member	

Sl. No	Name	Designation	Signature
15	Mr A Sachendranath Administrative Officer	Member	
16	Mr. Gopal Sharma COE	Member	 30/3/24
17	Mr. Shyam Sunder TPO	Member	 30/03/24
18	Mrs Yojana Bonagir Parent	Member	
19	Mr. P Srinivas Alumnus	Member	 30/03
20	Mr. Mohammed Uzair CSE Student	Member	
21	Mr. T V N R Satyendra Kumar Asst. Manager TA, NTT Data	Member	
22	Dr Ravi M Yadahalli Dean (QA&A)	IQAC Coordinator	

Following is the Agenda for the Meeting:

The agenda for first IQAC (Internal Quality Assurance Cell) meeting of AY 2023-24:

1. Welcome by Principal, MCET
2. Review of the resolutions of last meeting
3. Discussion on NAAC benchmark for autonomous colleges
4. Review and Submission of AQAR
5. Conduction of Internal Audit for the ensuing semester
6. Conduction of External Audit for AY 2024
7. Any other issue with the permission of Chair
8. Vote of thanks by Dean (QA&A)

Prof Ravi M Yadahalli, Coordinator, IQAC has welcomed Prof Prabhu G Benakop, principal, MCET and all other members. Then as per the directions from Principal, the IQAC Coordinator has taken up the items as per agenda.

Minutes of IQAC meeting held on 30th March 2024 for the academic year 2023-24

1. Welcome Address:

The Principal, Prof. Prabhu G Benakop, welcomed all attendees to the meeting and initiated the proceedings

2. Review of Previous Meeting

The resolutions of the previous meeting were reviewed and the actions taken were discussed to ensure progress.

3. Discussion on NAAC benchmark for autonomous colleges:

The attendees engaged in a detailed discussion regarding the NAAC benchmark for autonomous colleges, exploring its implications and strategies for compliance

4. Review and Submission of AQAR:

The Annual Quality Assurance Report (AQAR) was reviewed, and after necessary revisions, AQAR may be submitted.

5. Conduction of Internal Audit for the ensuing semester:

Plans for conducting internal audits for the upcoming semester were discussed. Responsibilities were assigned, and timelines were established to facilitate a smooth audit process.

6. Conduction of External Audit for AY 2024:

Preparations for the external audit for the academic year 2024 were discussed, focussing on ensuring readiness and compliance with external standards.

7. Any other issue with the permission of the Chair:

Attendees were given an opportunity to raise any additional issues or concerns with the permission of the chair.

Mrs Yojana Bonagir, Parent informed the meeting that there are lot job opportunities for students belonging to conventional Engineering Departments. Prof. M Lakshmipathi Rao, Director requested parent to deliver a seminar on job opportunities in Gulf countries for our Traditional department students and accordingly IQAC was asked to coordinate the event.

Also, Mr. P. Srinivas, Alumni agreed to interact with ECE students on suitable topic as decided by the ECE Department.


During the meeting, Director asked the IQAC to conduct the FDPs on general topics.

Further, the importance of German language was highlighted in the meeting and Goethe-Zentrum, Hyderabad may be contacting for a seminar on German language.

8. Vote of thanks:

The Dean (QA&A), Prof Ravi M Yadahalli, extended gratitude to all attendees for their active participation and valuable contributions towards the meeting's objectives. Appreciation was also expressed to the Principal for chairing the meeting effectively.

The meeting concluded on a positive note with a commitment to uphold and enhance the quality standards of MCET.


Prof Prabhu G Benakop

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