

All India Council for Technical Education

(Under Ministry of HRD, GOI)

AICTE Quality Improvement Schemes - AQIS



User Manual for Scheme

STTP – Short Term Training Program



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Icons for Buttons

S. No.	Icon	Meaning
1		Save Record
2		New Record
3		Delete Record
4		Search Record
5		Collapse
6		Expand
7		Notification by AICTE
8		Navigation to next record in list
9		Navigation to previous record in list
10		Navigation to next set of records in list
11		Navigation to first set of records in list
12		Navigate to last record
13		Navigate to first record

Please refer following table in case of any confusion with buttons.

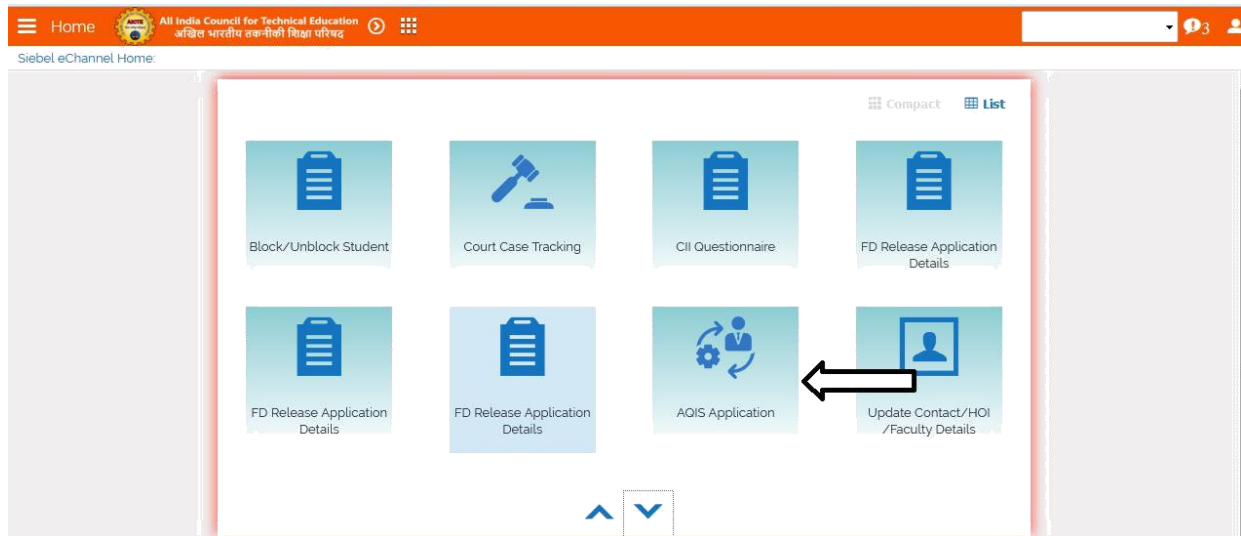
Navigation: To see all the tabs alphabetically click Control + Shift + A



AQIS Application

Log into existing AICTE Portal with the credentials provided by AICTE.

Navigate to **AQIS Application** Screen by clicking on 'AQIS Application' screentab.



Application id of Academic Year **2018-2019** will appear on the 'AQIS Application- Institute Details' Form

AICTE-AQIS **AQIS Status**

AQIS Application- Institute Details [TO VIEW 12-13/13-14 APPLICATION \(CLICK HERE -->\)](#) 1 of 1

[Save Bank Details](#) [Confirm Bank Details](#) [Edit Bank Details](#)

Institute Details

Current Application Number *	1-286-1487	Institution Type *	Government	Cell Number:	1234567891
Permanent Institute Id:	1-286-1487	University Managed:	<input type="radio"/> Government Funded	FAX number *	123456
Academic Year *	2018-2019	Percentage Grant received from Government:	<input type="radio"/> Private/Self Financed	Land Phone Number *	123456
Name of the Institute *	TEST	PAN Number of Institute:	BJYPG2136L	STD Code *	731
Address of the Institution *	TEST	PAN Card issuing Authority with State:	BJYPG2136L	Email Id of Institute:	test@test.com
State/UT *	Maharashtra	PAN Card issuing State:	ASSAM	Website *	www.test.com
Institute District:	ALLAHABAD	PAN Card issuing Date:	05-11-2015		
Town/City/Village *	KAILASAHAR	Reference of Extension of Approval letter for the current year:	HIUV1225		
Pin *	452009				

Bank Details

Name of Bank where Grant from AICTE will be deposited:	ABHYUDAYA CO-OP	Name of Account Holder:	102365478965	IFSC Code:
Branch Name:	TEST	Type of Account:	Saving Account	Re-Enter IFSC Code:	ICICI00011
Bank Branch Address:	TESTTEST	Account Number:	Bank MICR Code:	1236547



1. AQIS Bank/Institute Details

1.1 Institute Details

Below Institute Details will auto populate in the AQIS Application – Institute Details & will not be editable for the Institute.

- Current Application Number
- Permanent Institute Id
- Academic Year
- Name of the Institute
- Address of the Institute
- State/UT
- Town/City/Village
- Pin
- Institution Type
- Land Phone Number
- STD Code
- Cell Number – Cell Number should be of 10 digit
- Fax Number - Fax Number should be more than 6 digit
- Website

For differentiating **Government & Private/Self-Financed** Institute-

1. If the Institution Type is Government, Central University, Deemed University(Government), University Managed – Govt, Govt. – Aided with percentage grant more than 50 %, then will be considered as Government.
2. If the Institution Type is Unaided – Private, Deemed University(Private), University Managed – Private, or Institute in point 1 with less than 50% grant from government, it will be considered as Private/ Self-Financing.

Details to be filled by the Institute:

1. District
2. PAN Number of the Institute.
3. PAN Card Issuing Authority with State
4. PAN Card issuing Date – Issuing date should be less than current date
5. Reference of Extension of Approval letter for the current year
6. Email Id of the Institute

1.2 Bank Details

Details to be filled by the Institute:

1. Name of Bank where Grant from AICTE will be deposited- Select Bank from the drop down list
2. Branch Name
3. Bank Branch Address
4. Name of the Account Holder



5. Type of Account- Select Account Type from the drop down
6. Account Number –Number will be converted to * while entering Account Number so the user cannot copy the Account Number.
7. Re-enter Account Number
8. IFSC Code- IFSC Code will be converted to * while entering Code & should be of 11 digit
9. Re-enter IFSC Code
10. Bank MICR Code
11. Bank Code

- Check the Declaration flag and then click on **“Save Bank Details”** button.

The screenshot shows the 'AQIS Application - Institute Details' form. The 'Save Bank Details' button is highlighted with a red arrow. The form contains the following fields:

Current Application Number *	[REDACTED]	Institution Type *	[REDACTED]	Cell Number:	[REDACTED]
Permanent Institute Id	[REDACTED]	University Managed	<input type="radio"/> Government Funded <input type="radio"/> Private/Self Financed	FAX number *	[REDACTED]
Academic Year *	2017-2018	Percentage Grant received from Government:		Land Phone Number *	[REDACTED]
Name of the Institute *	[REDACTED]	PAN Number of Institute:	ASDF42345F	STD Code *	2382
Address of the Institution *	NEAR GOVT.COLONY.E	PAN Card issuing Authority with State:	tamil	Email Id of Institute:	abc@abc.com
State/UT *	Maharashtra	PAN Card issuing State:	HIMACHAL PRADES	Website *	www.grwpl.org.in

- On clicking on **“Save Bank Details”** button, all the fields will become Read only & Successful message will be shown.
- **“Confirm/Edit bank Details”** button will be enabled.

The screenshot shows the 'AQIS Application - Institute Details' form after clicking 'Save Bank Details'. The 'Confirm Bank Details' button is highlighted with a red arrow. The form fields are now read-only. The 'Confirm Bank Details' button is enabled.

Current Application Number *	[REDACTED]	Institution Type *	[REDACTED]	Cell Number:	[REDACTED]
Permanent Institute Id	[REDACTED]	University Managed	<input type="radio"/> Government Funded <input type="radio"/> Private/Self Financed	FAX number *	[REDACTED]
Academic Year *	2017-2018	Percentage Grant received from Government:		Land Phone Number *	[REDACTED]
Name of the Institute *	GOVERNMENT RESIDEI	PAN Number of Institute:	ASDF42345F	STD Code *	2382
Address of the Institution *	NEAR GOVT.COLONY.E	PAN Card issuing Authority with State:	tamil	Email Id of Institute:	abc@abc.com
State/UT *	Maharashtra	PAN Card issuing State:	HIMACHAL PRADES	Website *	www.grwpl.org.in

- To confirm/edit the bank detail entered, kindly click on the button **‘Confirm/Edit Bank detail’** button.
- Click on **“Confirm/Edit Bank Details”** button to confirm the Bank details.
- A message will be shown prompting the Bank Details of the Institute.
- If the bank details are incorrect, click on Cancel button to edit the Bank Details again otherwise Ok to confirm the details.
- Once the **‘OK’** button is clicked the Institute details and Bank details will become read only



Kindly confirm that 1. Name of Account Holder is 'test' 2. Account Number is '123654123654' 3. IFSC code is 'OWER1234567' 4. Email Id of Institute is 'abc@abc.com' 5. Institution Type is 'Government' 6. Percentage Grants received from Government is ' ' If the given information is correct please press 'OK' else 'Cancel'. Kindly note that once the user clicks on OK the 'AQIS Application Institute Details' form will become read only.

OK Cancel

Only after confirming the Bank Details, the “New” button will get enable for adding the AQIS Application



2. STTP – Short Term Training Program

1. Click on “New” button to create AQIS Application.
2. If the Institute is not approved by AICTE, i.e any of the courses of the institute is not approved then Error Message will be displayed.

Note: Select AQIS details tab while creating New AQIS Application.



3. A unique AQIS Application ID will get created.
4. Select the STTP as Scheme from the drop down List.



portal.aicte-india.org/partnerportal_enu/start.swe?SWECmd=GotoView&SWEView=AICTE2+Sanction+Grant+Scheme+View&SWERF=1&SWEHo=portal.aicte-ind...

AICTE AQIS Application Information

AQIS Application	Status	AQIS Scheme	Faculty Id	Title	Surname	First Name	Father's Name	MobilePhone #	Email Address	Scale of Pay	Exact Designation	Appointment Type
1-3553916942	New Request											
1-3546360725	New Request	GOC- Grant for Organizing Conference MODROBS - Modernisation & Removal of Obsolescence FDP - Faculty Development Program RPS - Research Promotion Scheme STTP - Short Term Training Program							asd@gmail.com	Vth Pay scale	DIRECTOR	Regular
1-3544632249	New Request	TGS - Travel Grant Scheme SPDP-Skill and Personality Development Programme Centre for AICTE AQIS Application							asd@gmail.com	Vth Pay scale	DIRECTOR	Regular
1-3533069002	Submitted	UBA-Uttar Bharat Abhiyan HFS-Hostel for SC/ST Students							asd@gmail.com	Vth Pay scale	DIRECTOR	Regular
1-3343524407	New Request	PRERANA-Programme Centre for SC/ST Students SAMRIDDIH-Programme Centre for SC/ST Students							asd@gmail.com	Vth Pay scale	DIRECTOR	Regular
1-3331582116	Submitted	MODROBS - Modernisation & Removal of Obsolescence	1-2942592810	Mr.	DATA	DATA	DATA		asd@gmail.com	Vth Pay scale	DIRECTOR	Regular
1-3330109296	New Request	GOC- Grant for Organizing Conference MODROBS -	1-2942592810	Mr.	DATA	DATA	DATA		asd@gmail.com	Vth Pay scale	DIRECTOR	Regular
1-3379988900	New Request	Modernisation &	1-2942592810	Mr	DATA	DATA	DATA		asri@mail.com	Vth Pay scale	DIRECTOR	Regular

5. Following fields will auto populate:

●AQIS Application Id

● Status

● Duration

6. Click on the selection menu icon in **Faculty Id** field to add details of Project Co-ordinator.

7. A pop up window will open with Faculty details present in Institute for Academic Year “2017-2018”.

8. Select the Faculty from the list.

AQIS Application

Details of Co-Ordinator

Validate Application Submit

Faculty Id

Faculty Id	First Name	Last Name	AICTE - Appoin	Appointment FT/PT
1-2942592810	DATA	DATA	Regular	FT
1-3535914813	PRD	TEST PRD		
1-2942592823	DATA	DATA	Regular	FT

OK Cancel

9. After selecting Faculty from the list below data gets auto-populates as present in the Faculty details tab in New/Extension Approval Screen.

● Surname

● First Name



- Mother's Name
 - Father's Name
 - Date of Birth
 - Exact Designation
-
- Appointment Type
 - Appointment FT/PT
 - Doctorate Degree
 - Other Qualification's
 - Category
 - Village
 - Religion
 - Gender
 - State
 - PAN
 - Mobile Number
 - Email Address
 - Date of Joining the Institute
 - Scale of Pay
 - Course/Department in which appointment is done
 - UG Degree
 - PG Degree
 - Area of Specialization
10. Below are the details to be filled by the Institute for the Faculty
- Department
 - Title of Proposal
 - Technical Field of Proposal
 - Abstract
 - UG Branch
 - PG Branch
 - Expected Outcome
 - Objective
 - Aadhaar Card (UID)
11. Following to be entered by Institute.
- Discipline/Subject Group – to be selected from the dropdown.
 - Name of Principal
 - Category of Principal
 - Contact Number of Principal
 - Email of Principal



Details to be filled

1. Following fields are required fields:

- AICTE approved Course of the department under which STTO is to be conducted – Click on box type icon. 2017-18 courses will be displayed. Select relevant course from the pop up window.

Course Id	Department	Course	Programme	Level
1-2879598888	ARCHITECTURE	ARCHITECTURE	ARCHITECTURE	DIPLOMA
1-2879598872	ARCHITECTURE	ARCHITECTURE	ARCHITECTURE	UNDER GRADUATE
1-2879598880	ARCHITECTURE	ARCHITECTURE (INTERIOR DESIGN)	ARCHITECTURE	POST GRADUATE
1-2879368411	CLINICAL AND HOSPITAL PHARMACY	CLINICAL ENGINEERING	PHARMACY	UNDER GRADUATE
1-2879683705	CLINICAL AND HOSPITAL PHARMACY	CLINICAL PHARMACY	PHARMACY	POST GRADUATE
1-1737989901	MASTERS IN BUSINESS SYSTEMS	MARKETING/HTE. BUSINESS	MANAGEMENT	POST GRADUATE
1-2879740703	TOWN PLANNING	TOWN PLANNING	TOWN PLANNING	DIPLOMA
1-2879632085	TOWN PLANNING	TOWN PLANNING	TOWN PLANNING	UNDER GRADUATE
1-2879632094	TOWN PLANNING	TOWN PLANNING	TOWN PLANNING	POST GRADUATE

- Department under which STTP is to be conducted
- Types of training – Select from drop-down
- Tentative dates of the STTP
- Total number of STTP applications applied (including Rejected)
- Total number of STTP applications approved and completed
- Total number of STTP applications approved and not completed
- Number of Participants

2. 'Department' must be same as that of 'Department under which the lab is established' in 'AQIS Application details' tab, else following error will be displayed on click of 'Validate Application' button.

localhost:8081 says:
The coordinator must be from the same department under which FDP is to be conducted (SBL-EXL-00151)(SBL-EXL-00151)

Details of Co-Ordinator

Validate Application Submit

New and Submit Button for AQIS Application will be enabled only after the Institute Bank Details are confirmed at AQIS Application - Institute Details.
Write filling the data under the Activities in Budget Estimate Recurring please see the scheme specific guidelines given in the handbook.
Please click on 'Validate Application' button before clicking on 'Submit' button.

AQIS Application Id: 1-3343544407 Status: New Req
Schemes*: FDP - Faculty Development Cell AQIS Application Submission Date:
Duration: 2 Weeks Creation Date: 11/6/2017
Details of Coordinator
Faculty Id*: 1-2942592823 MobilePhone #:
Title: Mr. Email Address: abc@abc

Once all the details are filled click on 'Save' button



2.4 Personalities Expected

1. Navigate to Personalities Expected tab for STTP Scheme.

The screenshot displays the AQIS Application interface. The top navigation bar includes the AQIS logo and the text 'All India Council for Technical Education'. Below the navigation bar, there is a list of grant sanction categories with corresponding input fields. A blue arrow points to the 'Personalities Expected' tab. Below the tab, there is a table with columns for 'Name of Participant', 'Designation', 'Organization', and 'Activity'. The table currently shows 'No Records'.

2. Click on “New” button to add Record.
3. Details to be filled:
 - Name of Participant
 - Designation
 - Organization
 - Activity – select value from Drop down.

NOTE: All the fields mentioned above are required fields.



2.5 Participating Industries

1. Navigate to Participating Industries tab for STTP Scheme.

The screenshot shows the AQIS Application interface. The top header is orange and contains the text 'AQIS Application' and 'All India Council for Technical Education'. Below the header, there is a dropdown menu for 'AICTE-AQIS'. The main content area displays a list of grant-related fields with input boxes. A blue arrow points to the 'Participating Industries' tab. Below the tab, there is a section titled 'Credentials of Participating Industries' with a 'No Records' message and a table with columns for 'Parameter/Crit', 'Input By Institut', 'Maximum Mark', and 'Marks Awarded By Expert'.

2. Click on “New” button to add Record.
3. Details to be filled:
 - Name of Industry/Organization
 - Address
 - Website
 - Contact Person Name
 - Contact Person Designation
 - Contact Email
 - Role of collaborating/participating Industry
 - Financial Commitment Rs.

NOTE: All the fields mentioned above are required fields.

2.6 Similar Events

1. Navigate to Similar Events tab for STTP Scheme.



AICTE-AQIS Application

All India Council for Technical Education

AICTE-AQIS

Grant Sanctioned under NR:

Grant Sanctioned under R:

Grant Sanctioned as Advance NR - (Y0):

Grant Sanctioned as Advance R - (Y0):

Grant Sanction on Completion of Year1 - NR1:

Grant Sanction on Completion of Year1 - R1:

Grant Sanction on Completion of Year2 - NR2:

Grant Sanction on Completion of Year2 - R2:

Grant Sanction Reimbursement - NR:

Grant Sanction Reimbursement - R:

Utilization Certificate Received:

Utilization Certificate Receipt Date:

Similar Events

Similar Event Organized By The Institute Earlier, if Any No Records

Title Of The Act	Subject	Date From	Date To	Level	Name Of Extern	Grant By AICTE, Rs.
------------------	---------	-----------	---------	-------	----------------	---------------------

2. Click on “New” button to add Record.

3. Details to be filled:

- Title of The Activity and its required field.
- Subject
- Date From and its required field.
- Date To and its required field.
- Level and its required field – select value from Drop down.
- Name Of External Body, If Any
- Grant By AICTE, Rs. – If its not filled by user its automatically set to ‘0’.



2.7 Budget Estimate –Others

1. Navigate to Budget Estimate –Others tab for STTP Scheme.

The screenshot shows the AQIS Application portal. At the top, there is a header with the AQIS logo and navigation menu. Below the header, there is a list of grant sanction options. The 'Budget Estimates - Others' tab is selected, and a table is displayed with columns for 'Head of Expenditure', 'Assistance requested from Council in Rs', 'Amount Recommended by experts in Rs', and 'Amount Sanctioned'. An orange arrow points to the 'New' button in the table's toolbar.

2. Click on “New” button to add Record.

3. Details to be filled:

- Head of Expenditure and its required field – select value from Drop down.
- Assistance requested for Council in Rs and its required filed.
- Amount Recommended by expert in Rs and its Read-Only field.
- Amount Sanctioned and its Read-Only field.

Validations:

1. All the ‘Head of Expenditure’ are required for the ‘Budget Estimate –Others’ tab and if any of the parameter is missing then following error message is displayed on click of ‘Validate Application’ button.

The screenshot shows the AQIS Application portal with an error message displayed. The error message states: "portal.aicte-india.org says: Please enter record for each parameter in 'Budget Estimates - Others' Tab(SBL-EXL-00151)(SBL-EXL-00151)". The background shows the application form with fields for Application Id, STTP - Short Term Training Program, Duration, and Details of Coordinator.



2. User can add only 1 record for each 'Head of Expenditure' field.

If the user wants to enter the same parameter more than once, following error message will be displayed on click of 'Save' button.

The screenshot displays the AQIS Application interface. A modal dialog box is open, showing an error message from localhost:8081. The error message contains two parts: [1] Wrong field values or value types detected in field Head of Expenditure. Please re-enter your field values. If you need additional assistance, please refer to the documentation.(SBL-UIF-00299) and [2] Kindly delete the duplicate record and proceed further. You cannot create more than one record for same Head of Expenditure.: SBL-DAT-00521. The background shows a form with various 'Grant Sanctioned' and 'Utilization Certificate' fields, and a table with columns for expenditure categories and 'Amount Sanctioned'.

NOTE: There should be only one record for each value of 'Head of Expenditure' field.



2.8 Academic Credentials of Coordinator/ PI/ Applicant

1. Navigate to Academic Credentials of Coordinator/ PI/ Applicant tab for STTP Scheme.

The screenshot shows the AQIS Application interface. The top navigation bar includes 'AQIS Application' and 'All India Council for Technical Education'. The main content area displays a list of fields for 'Academic Credentials of Coordinator/ PI/ Applicant'. A blue arrow points to the 'Utilization Certificate Received' field. Below the list, a table shows the details of the selected record.

Parameter/ Crit	Yes/No	Count/Number	Area of Speciali	Marks Awarded	Max. Marks	Marks Awarded by the Experts
PG	YES		Test	1	1	

3. Click on “New” button to add Record.

4. Details to be filled:

- Parameter/ Criteria – Select from drop down list and it's a required Field
- Yes/No – select value from drop down list
- Count/Number
- Area of Specialization/Details

5. Following fields will be auto populated on click of save button-

- Marks Awarded by the Experts
- Marks Awarded by the System
- Max. Marks

Validations:

- If parameter selected is PG, PhD, Membership of the Professional/ Learned bodies/ Societies, or Awards then 'Area of Specialization' is required field.
- For all other parameters 'Count/Number' is a required field.
- If 'Yes/No' field value is NO then 'Parameter Count' and 'Area of Specialization' will be read only fields.



6. All the parameters are required for the 'Academic Credentials of Coordinator/ PI/ Applicant' tab and if any of the parameter is missing then following error message is displayed on click of 'Validate Application' button.
7. User can add only 1 record for each parameter in 'Parameter/Criteria' field.
8. If the user creates more than 1 record the same parameter more than once, following error message will be displayed on click of 'Save' button.

The screenshot displays the AQIS Application web interface. A modal dialog box is open, displaying an error message: "localhost:8081 says: Kindly delete the duplicate record and proceed further. You cannot create more than one record for same Parameter/Criteria.: SBL-DAT-00521". The background shows a form with various parameters for "Academic Credentials of Coordinator/ PI/ Applicant". The parameters listed are:

- Date of Completion:
- Grant Sanctioned under NR:
- Grant Sanctioned under R:
- Grant Sanctioned as Advance NR - (Y0):
- Grant Sanctioned as Advance R - (Y0):
- Grant Sanction on Completion of Year1 - NR1:
- Grant Sanction on Completion of Year1 - R1:
- Grant Sanction on Completion of Year2 - NR2:
- Grant Sanction on Completion of Year2 - R2:
- Grant Sanction Reimbursement - NR:
- Grant Sanction Reimbursement - R:
- Utilization Certificate Received:
- Utilization Certificate Receipt Date:

The interface also shows a table with 10 columns and 13 rows, and a search bar at the bottom.

NOTE: There should be only one record for each value of 'Parameter/Criteria' field.



2.9 Justification

1. Navigate to Justification tab for STTP Scheme.

Parameter/ Crit	Details	Maximum Mark	Marks Awarded by the Experts
Objectives & Context	test1	15	

2. Click on “New” button to add Record.

3. Details to be filled:

- Parameter/ Criteria – Select from drop down list and it’s required Field.
- Details - Required Field. Read only fields-
- Max. Marks – Auto Populate on click of save button
- Marks Awarded by the Experts

4. All the parameters are required for the ‘Justification’ tab and if any of the parameter is missing then following error message is displayed on click of ‘Validate Application’ button.

Parameter/ Crit	Details	Maximum Mark	Marks Awarded by the Experts
DATA	DATA	DATA	

5. User can add only 1 record for each parameter in ‘Parameter/Criteria’ field.

6. If the user creates more than 1 record for same parameter, following error message will be displayed on click of ‘Save’ button.



AQIS Application

All India Council for Technical Education

localhost8081 says:
Kindly delete the duplicate record and proceed further. You cannot create more than one record for same Parameter/Criteria: SBL-DAT-00521

OK

AICTE-AQIS

- Grant Sanctioned under NR
- Grant Sanctioned under R
- Grant Sanctioned as Advance NR - (Y0)
- Grant Sanctioned as Advance R - (Y0)
- Grant Sanction on Completion of Year1 - NR1
- Grant Sanction on Completion of Year1 - R1
- Grant Sanction on Completion of Year2 - NR2
- Grant Sanction on Completion of Year2 - R2
- Grant Sanction Reimbursement - NR
- Grant Sanction Reimbursement - R
- Utilization Certificate Received:
- Utilization Certificate Receipt Date:

Justification

Justification 1 - 7 of 7

Parameter/ Crit	Details	Maximum Mark	Marks Awarded by the Experts
Objectives & Context	test4		
Objectives &	test5	10	

NOTE: There should be one record for each value of 'Parameter/Criteria'.



2.10 Credential of Institute / Department

1. Navigate to 'Credential of Institute / Department' tab for STTP Scheme.

2. Click on "New" button to add Record.
3. Details to be filled:
 - Parameter/ Criteria – Select from drop down list and it's a required Field.
 - Yes/No – Select from drop down list and it's a required Field.
 - Count/Number
 - Details

Read only fields-

- Marks Awarded by the System – Auto populate on click of Save button
 - Maximum Marks - Auto populate on click of Save button
 - Marks Awarded by the Experts
4. For parameter 'Number of Years of Establishment of Institute' the Count/Number will auto populate by the system based on the first year of course approval of the institute.
 5. **Validations:**
 - a. If 'Yes/No' field value is NO then 'Count/Number' and 'Details' will be read only fields.
 - b. If Parameter field value is 'Number of courses Accredited in the Institute' and the 'Yes/No' field value is Yes then Count/Number is required field.

6. All the parameters are required for the 'Credential of Institute / Department' tab and if any of the parameter is missing then following error message is displayed on click of 'Validate Application' button.



portal.aicte-india.org/partnerportal_enu/start.swe?SWECmd=GotoView&SWEView=AQIS_Academic_Credentials_of_Coordinator_View&SWERF=1&SWEHo=portal...

portal.aicte-india.org says:
Please enter record for each parameter in 'Credentials of Institution / Department' Tab(SBL-EXL-00151)(SBL-EXL-00151)

New and Submit Button for AQIS Application will be enabled. While filling the data under the Activities in Budget Estimation. Please click on 'Validate Application' button before clicking on 'Submit' button.

AQIS Application Id: 1-3553916942
Schemes: STTP - Short Term Training Program
Duration: 6 months

Details of Coordinator
Faculty Id: 1-2942592810
Title: Mr.
Surname: DATA
First Name: DATA

Status
AQIS Application Submission Date
Creation Date
MobilePhone #
Email Address
Date of Joining the Institute:

7. User can add only 1 record for each parameter in 'Parameter/Criteria' field.

8. If the user wants to enter the same parameter more than once, following error message will be displayed on click of 'Save' button.

localhost:8081 says:
Kindly delete the duplicate record and proceed further. You cannot create more than one record for same Parameter/Criteria: SBL-DAT-00521

Credentials of Institution / Department: Save

Credentials Of Institution / Department

Parameter/ Cnt	Yes/No	Count/Number	Details	Maximum Marks	Marks Awarded	Marks Awarded by the Experts
Number of NBA Accredited courses in Institute	Yes	2				
Number of NBA Accredited						

NOTE: There should be one record for each value of 'Parameter/Criteria'.



2.11 Earlier Grants

1. Navigate to 'Earlier Grants' tab to add the details of all the AQIS grants received by the Institute in the past.
2. Click on "New" button to add record for Earlier Grants.
3. Details to be filled:
 - Year
 - Scheme
 - Name of Coordinator
 - Amount-Sanctioned-Non Recurring
 - Amount-Sanctioned-Recurring
 - Sanctioned Letter Date
 - Sanctioned Letter Number
 - Funds Utilization Position
 - Funds Utilization details

It is required to create record in Earlier Grants if any STTP grant was approved earlier for the institute (including completed and not completed.)

Teacher Scheme	Submitted	UBA-Unnat	1-2749567018	Ms.	TLAST	TFIRST	TFATHER	abc@abc.com	Vith Pay Scale	PROFESSOR	ASST	Regular
[Redacted]												
[Redacted]												
[Redacted]												

Earlier Grants

Details of earlier grants awarded to the Institute No Records



2.12 Any other tab than mentioned above

If user clicks on 'New' button then error message is displayed.

The screenshot displays the AQIS Application interface. The top navigation bar includes the AQIS logo and the text 'All India Council for Technical Education'. The main content area is titled 'AICTE-AQIS' and contains a list of grant sanctioning options, each with a corresponding input field:

- Grant Sanctioned under NR:
- Grant Sanctioned under R:
- Grant Sanctioned as Advance NR - (Y0):
- Grant Sanctioned as Advance R - (Y0):
- Grant Sanction on Completion of Year1 - NR1:
- Grant Sanction on Completion of Year1 - R1:
- Grant Sanction on Completion of Year2 - NR2:
- Grant Sanction on Completion of Year2 - R2:
- Grant Sanction Reimbursement - NR:
- Grant Sanction Reimbursement - R:
- Utilization Certificate Received:
- Utilization Certificate Receipt Date:

An error message dialog box is overlaid on the interface, titled 'localhost:8081 says:'. The message reads: 'The 'Travel Plan Details' is applicable only for Scheme: 1. TGS - Travel Grant Scheme (SBL-EXL-00151)'. An 'OK' button is present at the bottom of the dialog box.

Below the error message, the 'Travel Plan Details' section is visible, showing a table with the following columns: Travel From Co, Travel From City, Travel To Count, Travel To City, Mode of Travel, From Date, To Date, Stay At, and Expenditure. The table currently displays 'No Records'.



2.13 Validation of Application

2.13.1 Validation

1. Once the user has filled all the data in the above mentioned tab, user should click on 'Validate Application' button on the 'AQIS Application' tab.
2. Once the users clicks on "Validate Application" Button, complete validation of AQIS Application will be done.
3. On clicking Validate Application button below operations are performed.

The screenshot shows the AQIS Application interface. At the top, there is a header with user information: 1-3329988801, New Request, TGS - Travel Grant Scheme, 1-2942592823, Mr., DATA, DATA, DATA, asd@gmail.com, Vth Pay scale, DIRECTOR, Regular. Below the header, there is a navigation bar with 'AQIS Application' and 'Details of Co-Ordinator'. A red arrow points to the 'Validate Application' button. Below the navigation bar, there is a message: 'New and Submit Button for AQIS Application will be enabled only after the Institute Bank Details are confirmed at AQIS Application - Institute Details. While filling the data under the Activities in Budget Estimate Recurring please see the scheme specific guidelines given in the handbook. Please click on 'Validate Application' button before clicking on 'Submit' button.' Below the message, there is a form with fields for 'AQIS Application Id:' (1-3553916942), 'Schemes*' (STTP - Short Term Training Program), 'Duration:' (6 months), 'Status:', 'AQIS Application Submission Date:', and 'Creation Date:'.

2.13.2 Mandate Form

1. After clicking on validate Application user will get pop up message to attach a Mandate Form as below

The screenshot shows the AQIS Application interface with a pop-up message. The pop-up message is from qa.portal.aicte-india.org and says 'Please attach Mandate Form.(SBL-EXL-00151)(SBL-EXL-00151)'. Below the pop-up message, there is a table with columns for Application Id, Status, Scheme, and Name. The table contains four rows of data:

Application Id	Status	Scheme	Name
1-4088005928	Submitted	TGS - Travel Grant Scheme	Ms. MUJAWAR, PRACHI, JOC
1-4087993885	New Request	RPS - Research Promotion Scheme	Mr. MANE, SATENDRA, HAI
1-40879989812	Submitted	STTP - Short Term Training Program	Mr. SHEKHAR, ASHISH, KIS
1-4087952714	New Request	MODROBS - Modernisation & Removal of Obsolescence	Dr. MITRA, SAURAV, DIP

Below the table, there is a navigation bar with 'AQIS Application' and 'Details of Co-Ordinator'. Below the navigation bar, there is a message: 'New and Submit Button for AQIS Application will be enabled only after the Institute Bank Details are confirmed at AQIS Application - Institute Details. While filling the data under the Activities in Budget Estimate Recurring please see the scheme specific guidelines given in the handbook.' Below the message, there is a form with fields for 'AQIS Application Id:', 'Schemes*', 'Duration:', 'Status:', 'AQIS Application Submission Date:', and 'Creation Date:'.

1. User needs to download Mandate from by clicking button Download Mandate Form as shown below.

AICTE-AQIS **AQIS Status**

Town/City/Village: KAILASAHAR
 Pin: 452009
 Reference of Extension of Approval letter for the current year: HIU/12225

Bank Details

Name of Bank where Grant from AICTE will be deposited: ABHYUDAYA CO-OF
 Branch Name: TEST
 Bank Branch Address: TESTTEST

Name of Account Holder: 102365478965
 Type of Account: Saving Account
 Account Number:
 Re-Enter Account Number: 102365478965

IFSC Code:
 Re-Enter IFSC Code: ICIC000011
 Bank MICR Code: 1236547
 Bank Code: 1236
 Pin Code: 456987

Declaration

This is an Institute level account. This has to be entered correctly in consultation with the Finance Officer and Head of institute. Once entered it will become non-editable. The same account will be used for disbursement of grants by AICTE.
 For any wrong entry in the above data, the concerned Individual/Institute will be responsible. I have read the declaration and accept it by ticking the

All AQIS Application Information 1 - 10 of 10+ Please Click on 'New' button below to apply for new 'AQIS Application'

Download Mandate Form

Please Download Mandate Form and after filling attach the form below in Attachments Tab

AQIS Application	Status	AQIS Schemes	Faculty Id	Title	Surname	First Name	Father's Name	MobilePhone #	Email Address	Scale of Pay	Exact De
1-3711376218	New Request	HFS-Hostel for SC/ST Students	1-2942892823	Mr.	DATA	DATA	DATA	1234567890	abc@abc.com	Vth Pay scale	DIRECTO

After downloading the Mandate form fill the details and upload the mandate form.

2. User needs to attach the Mandate Form in the AQIS Institute attachment tab shown as below.

AQIS Application All India Council for Technical Education

AICTE-AQIS

AICTE AQIS Application

1-4087952714	New Request	MODROBS - Modernisation & Removal of Obsolescence	1-2195612592	Dr.	MITRA
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AQIS Application

- AQIS Application
- Earlier Grants
- AQIS Institute Attachments**

for AQIS Application will be enabled only after the Institute Bank Details are confirmed at AQIS Application - Institute
 under the Activities in Budget Estimate Recurring Please see the scheme specific guidelines given in the handbook.
 e Application' button before clicking on 'Submit' button.

1-4088354944
 RPS - Research Promotion Scheme
 3 Years
 Status

AQIS Application Submission Date:

2.13.3 Institute Budget Proposal

1. The same will be displayed in the 'Total Funds Requested' under label 'Budget Estimates Others'

The screenshot displays the AQIS Application form. The top navigation bar includes the AQIS logo and the text 'All India Co-ordination Council of Institutes'. The main form area is titled 'Details of the Principal of the Institute' and contains the following fields:

- Principal Name: test
- Principal Caste Category: Open
- Principal Phone: 4323434543
- Principal Email: test@test.com

Below these fields is a large text area containing a declaration: "I/We solemnly confirm and verify that the information uploaded on the portal in respect of this proposal for seeking grant from AICTE under AQIS is true and correct to the best of my knowledge and belief. In case, at any point of time it is found that information provided in this proposal is false or incorrect, AICTE will be at liberty to withdraw the grant given to us and we shall be liable to refund the entire amount of the grant with interest thereon and also liable for any other action that AICTE may deem fit. We also understand that AICTE may not consider our future proposal in any circumstance."

Below the declaration are two input fields:

- Limit of Funding(Rs.): 700,000
- Total Fund Requested: [Empty field]

At the bottom of the form, there is a section titled 'Sanctions and Payment Disbursement Schedule' with a 'Grant Sanctioned' field. To the right of the form, there is a table with the following structure:

	Total Financial Commitments (Rs.)
Participating Industries	
Budget - Non-Recurring	
Total Cost (Rs.)	
Budget Estimates - Others	

Two black arrows point from the 'Total Fund Requested' field to the 'Budget Estimates - Others' row in the table.

After Successful completion of Validation, a message will be displayed.



aps Comida Bulk Emails Web Notifications -

AQIS Application All India Council for Technical Education
अखिल भारतीय तकनीकी शिक्षा परिषद

E-AQIS AICTE AQIS Application

Removal of
Obsolescence
RPS - Research
Scheme
TGS - Travel
Grant Scheme

1988879	Submitted	Promotion	1-2942592823	Mr.	DATA	DATA	DATA	asd@gmail.com	Vth Pay scale	DIRECTOR	Regt
1988801	New Request	TGS - Travel	1-2942592823	Mr.	DATA	DATA	DATA	asd@gmail.com	Vth Pay scale	DIRECTOR	Regt

portal.aicte-india.org says:
Validation for Scheme: 'STP - Short Term Training Program' is completed
Successfully
Total Fund requested is '500000' (SBL-EXL-00151)(SBL-EXL-00151)
OK

2.14 Submission of Application

- After Validation is completed successfully, read the declaration, check it and click on Save.

PAN: ASDEW5236A

Details of the Principal of the Institute

Principal Name: test

Principal Institute Category: Open

Principal Phone: 4323434543

Principal Email: test@test.com

I/We solemnly confirm and verify that the information uploaded on the portal in respect of this proposal for seeking grant from AICTE under AQIS is true and correct to the best of our knowledge and belief. In case, at any point of time it is found that information provided in this proposal is false or incorrect, AICTE will be at liberty to withdraw the grant given to us and we shall be liable to refund the entire amount of the grant with interest thereon and also liable for any other action that AICTE may deem fit. We also understand that AICTE may not consider our future proposal in this circumstance.

Institute Budget Proposal Participating Industries

- Click on "Submit" button to submit the application.
- Again confirmation message will be displayed, click on Ok to proceed or Cancel to edit the application.

After the application is Submitted - The status of application will change to Submitted and date of submission will set to current date.