

International Conference

by



CORPORATE OFFICE:

*Girija Towers,
Arumbakkam, Chennai,
Tamil Nadu -600106, India.*



044-42918383



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1. MEMORANDUM OF UNDERSTANDING

INSTITUTE FOR ENGINEERING RESEARCH AND PUBLICATION (IFERP)

AND

METHODIST COLLEGE OF ENGINEERING AND TECHNOLOGY (MCET)

Preamble

*This Memorandum of Understanding (herein after referred to as "MOU") is made and entered into by and between the **Institute For Engineering Research And publication**, with a registered address at Girija Apartment, MMDA Colony, 100 Ft Road, Arumbakkam, Chennai - 600106, India (herein referred to as "**First Party**") and **METHODIST COLLEGE OF ENGINEERING AND TECHNOLOGY (MCET) Hyderabad, Telangana** (herein referred to as "**Second Party**").*

This memorandum sets out the initial relationship between the parties as well as the respective rights and responsibilities of each party. Each Party respectively is expected to act in good faith in accordance with this Memorandum.

Purpose

The purpose of this MoU is to establish a frame work for International conference collaboration between Institute For Engineering Research And Publication (IFERP) and Methodist College of Engineering and Technology (MCET) for organizing the

Name of the Conference - 3rd International Conference on paradigms in Engineering & Technology (ICPET-2019)
Date - Dec.. 23-24, 2019

at Methodist College of Engineering and Technology (MCET) and to set forth the understandings and intentions of the partners with regard to collaboration in areas of mutual concern mentioned herein



(Signature - IFERP)



(Signature -MCET)



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2. INTRODUCTION

Institute for Engineering Research and Publication (IFERP) is one of the world's largest Non-profitable R&D Association meant for research development and promotion in the field of Science, Engineering and Technology. IFERP connect professionals, engineers, exchange global innovations and act as a bridge between researchers & academicians. IFERP form partnership with colleges, universities, professional associations, societies and organizations to operate our local chapter functions worldwide. IFERP is one of the leading publishers of research papers in its high quality peer reviewed journals, proceedings and research magazine. IFERP publish papers in its own IFERP journals and in addition to that IFERP have tie up with other **SCOPUS Indexed Journals, ESCI/WEB of Science, UGC Journals and Springer Journals** etc.

Methodist College of Engineering and Technology (MCET) is committed to excellence in teaching, learning, research, and developing professionals in many disciplines, who make a difference globally. The faculty of Methodist College of Engineering and Technology (MCET)) are not only involved in teaching but they also pursue rigorous research to push the boundaries of human knowledge. For the students who are motivated to pursue their academic research and take up the biggest challenges of the 21st century, Methodist College of Engineering and Technology (MCET) is the ultimate destination.

SCOPE

This MoU sets forth the intentions of the parties for increased collaboration, co-operation and interaction and does not create any legally binding commitments. If the parties later agree to undertake any specific new projects, they will develop separate written agreements for such projects, setting out each party's contributions, deliverables, and budgets.

RESPONSIBILITIES

The partners will continue to maintain their separate and unique missions, mandates and accountabilities. Each partner will be fully and solely responsible for any and all expenses it incurs in relation to this Memorandum.



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3. CONFERENCE INITIATION AND RESPONSIBILITY

With due respect and on behalf of IFERP-Institute for Engineering Research and Publication, we are submitting the proposal of conducting an International Conference in association with your Esteemed Institute. The Theme of the conference will focus on technologies we carry with us and their upgraded scopes which will definitely enlighten the global academic community and industry dependent on science and technology.

The execution of the conference should be carried out by both the entities as per following activities,

1. Conference Initiation:

- The Title of the international conference and the important dates for the same will be decided by discussion bi-lateral consideration at the time MoU signed.
- The areas of interest/topics/tracks for the conference should be finalized within a week after MoU signed.

2. Responsibility by IFERP:

- Conference Management System
- Web Designing, Brochures, Flex Banners and Printing works
- Publicity, Indexing, Mail, Social Networking, Plagiarism check & Review
- Provide Digital Object Identifier (DOI) number and Online Publication
- Certificate, Conference Kits
- Conference Proceeding with ISBN, Memento & Awards.
- Invite Guest / Keynote Speaker and their logistics expenses related to the conference.

3. Responsibility by Institution / University:

- Conference hall (venue) or Auditorium.
 - Session Chairs will be invited and treatment given by College/ University.
 - Chief Guests & Key Note Speakers their Accommodation & Hospitality given by College/ University.
4. All the accepted paper will be published in relevant high impact IFERP International Journals & Selected papers will publish Scopus Indexed or UGC Journals.
5. Schedule: Two days Conference could be schedule on Tentative Dates.



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Keynote Speakers and Chief Guest:

- IFERP will bring top most renowned and world class Key Note Speakers, Chief Guest from various reputed institutions and industries.
- All the arrangements and expenses of their travel allowances will be done by IFERP.

Accommodation & Hospitality:

- Keynote Speakers, Session chair and Chief Guest accommodation and hospitality will be provided by the hosting College /University.

Food Arrangement:

- Food arrangement will be done by the College /University for all Attendees, Keynote Speakers, Session chairs, Chief Guest, organizing committee members and internal faculty members involved in the conference and the expenses will be carried out by IFERP.
- Additional delegates from other colleges excluding the registered attendees (IFERP Associated Members, IFERP Student / Faculty Chapter members) their food expenses will be carried by IFERP.

Expected attendees from host college:

- As per the email/Telephonic conversation around50.....papers will be submitted by Host College.

Registration fees:

Registration fees include:

- Lunch (For the 2 authors per registration per day)
- Certificate for conference (4 authors per registration)
- APF-Article Processing Fees for conference and journal
- Publication in indexed and impact factor Journals (SCOPUS Indexed /UGC Indexed)
- Conference pen and pad
- Hard copy of proceeding
- Soft copy of proceeding

Listeners:

- One set Conference Pad, Pen, Id Card and File Folder will be given include.
- Lunch Coupons for two days.
- Listener Certificate.

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Note:-One set Conference Kit will be given to one group per Registration which includes a Bag/ Folder , a CD with soft copy of the proceeding , ID Cards for all authors with Badges(maximum 4 authors per registration) , a Proceeding (ISBN) hard copy and Certificates for all authors(maximum 4 authors per registration) .Additional set could be availed with extra charges which could be finalized by considering mutual convenience.

Conference Publicity Responsibility:

- Global standard and quality oriented world class International conference which could be organized by both side support, IFERP and the hosting college students, staffs and the higher authorities of the College / University.
- Publicity of conference by Indexing of conference to Event Alert site, Social Networking, Mail notification, Colleges, University, PSU, Companies and Industries will be carried out by IFERP.
- Invitation and Information of the conference to nearby colleges will be provided by the host College /University.
- IFERP will provide posters and brochures and other promotional materials.
- After Signing MoU, Press release of the MoU Signing for International conference in Association with IFERP must be in the newspaper and Post conference press release about the conference must be published in media by the host College /University



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Conference Fee Structure: (For a group with maximum 4 authors) (* rates may be varies in future)Registration fees are inclusive of 18% GST

AUTHOR(S) / REGISTRATION	JOURNAL PUBLICATION	INDIAN AUTHORS (INR)	FOREGIN AUTHORS (IN USD)
PG / Research Scholars (Max.04)	Scopus Indexed	10000*	349
	UGC Indexed	4000*	299
	Google Scholar	3500*	249
UG students (Max.04)	Scopus Indexed	10000*	349
	UGC Indexed	3500*	249
	Google Scholar	3000*	199
Academicians/Faculties	Scopus Indexed	10000*	349
	UGC Indexed	4000*	299
	Google Scholar	3500*	249
Others (Industry & research) Professionals (Max.04)	Scopus Indexed	12000*	399
	UGC Indexed	5000*	349
	Google Scholar	4000*	299
Listeners		1500	100



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Designing&Printing of the Publicity Materials:

Designing and printing of brochures, posters, pamphlets, flyers designing, printing and mailing, Sending Soft& Hard copies of the Posters & Brochures to college and university.

- Brochure, Posters & Flex Banner – Design and Printing will be done by IFERP
- Hoarding banner, Flex Banner & College Bus Publicity Material – *Sizes and *Quantity should be provided by College /University. (* condition apply)

Organizing Committee:

Hosting college will provide the following

- Chief Patron & Patron – Top Management from College / Universities
- Conference chair / Program chair – Secretary and Principal of the College /University.
- Convener / Co-Convener – One & only communication between college and IFERP.
- General Chair / Organizing Chairman – Will support and generate the lead.

External Committee:

- IFERP will be forming the **International Advisory committee** with eminent peoples from International Institution and Universities from different countries across the world.
- IFERP will be forming the **National Advisory committee** with eminent peoples from top Universities and Institute, Industries from government and private organizations of India.

Scopes and benefits:

- All the accepted papers will be published in the conference proceedings.
- All the accepted paper will be published in SCOPUS Indexed /UGC Indexed /Google Scholar Journals.
- Accepted paper will be provided with a Digital Object Identifier (DOI) number with which they can find their research paper up loaded at the doidirectory.com



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Formation of Internal Committee:

We request to form the internal committee

- Advisory Committee Members
- Technical Program Committee
- Media, Promotions and Publicity
- Food Arrangements Team
- Transport, Hospitality & Accommodation Team
- Stage Management Team
- Infra Support & Conference & Journal Paper Submission and Formatting.

Conference Deliverable:

- Welcome reception
- Badge
- IFERP Conference Folder
- Conference Accessories/ Kits
- Certificates for author and co-authors
- IFERP Conference Proceeding
- Coffee breaks & Lunch
- Awards Ceremony

Quality Assessment:

- **Plagiarism Check:**
IFERP will use described Software to Check Plagiarism. It will identify the original source of any unoriginal or plagiarized contents.
- **Double Blind Peer Review:**
Our editorial board uses double peer blind review process for review of articles.
- **Review Process:**
Research papers will be checked with plagiarism before being sent to review .A strict review of papers will be done by IFERP Reviewers committee and by the faculties with doctorate of your college.



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Conference Proceeding & Certificate:

- Proceedings with ISBN allocation will be done by IFERP.
- Certificate Designing & Printing will be done by IFERP.
- Momentos for Organizing committee , Session Chairs& Keynote Speaker will be provide by IFERP

Conference Management System:

- Receiving Research papers, Acceptance, ID allocation, DOI allocation, notification of acceptance of research papers.
- Certificate printing & distribution.
- Distribution Conference kit includes bag, pen, notepad, ID card, folders & other accessories.
- SCIENTIFIC DATA BASE MANAGEMENT- **Digital Object Identifiers, Academic Research Library & ResearchPEDIA** used for research article identification and accessing.

Awards:

- Awards will be given for the **Best Research Paper** as well as **Best Paper Presentation**.

Waiver of Registration fee:

- Differently abled persons and Son or Daughter of INDIAN ARMY will get concession or Full Exemption on Registration fees will be decided by IFERP officials.



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4. JOURNALS & PUBLICATIONS

Emphasizing multi-disciplinary dimension in science, Engineering and technology, we publish several journal with relevant to different areas of researchers. IFERP Conference proceedings and journals have succeeded with international reputation with high volume of citation, references and bibliography.

Scopus Journals and Publication period: (*conditions applied)

- ❖ International Journal of Innovative Technology and Exploring Engineering (IJITEE)-
<https://www.ijitee.org/> ISSN: 2278-3075 Publication Period: 45- 60 working days after Conference.
- ❖ International Journal of Recent Technology and Engineering (IJRTE)- <https://www.ijrte.org/> ISSN:2277-3878 Publication Period: 45- 60 working days after Conference.
- ❖ International Journal of Engineering and Advanced Technology(IJEAT)-
<https://www.ijeat.org/> ISSN: 2249-8958 Publication Period: 45- 60 working days after Conference.
- ❖ Journal of Engineering and Applied Sciences (JEAS)* - ISSN: 1816-949X -Publication Period: 60-90 working days after Conference
- ❖ Journal of Advanced Research in Dynamical and Control Systems (JARDCS)* -ISSN: 1943-023X - Publication Period: 90-120 working days after Conference.
- ❖ International Journal of Supply Chain Management (IJSCM)* -ISSN: 2050-7399, ISSN: 2051-3771 -Publication Period: 60-90 working days after Conference.

Google Scholars (Publication period 30 working days after Conference):

- ❖ International Journal for Engineering Research in Electronics and Communication Engineering (IJERECE)
- ❖ International Journal for Engineering Research in Electrical and Electronics Engineering (IJEREEE)
- ❖ International Journal for Engineering Research in Mechanical and Civil Engineering (IJERMCE)
- ❖ International Journal of Science, Engineering and Management (IJSEM)



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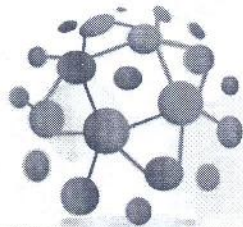
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5. CONFERENCE STRATEGY



IFERP

connecting engineers...developing research

#4A, Girija Tower
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Chennai 600106

Strategy Version No.:

714.6



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1. Conference Strategy

1.1 Conference Scope

Research papers will be accepted for review from all streams of Science, Engineering Technology and Management including academia as well as industry.

1.2 Acceptance Criteria

Research abstract will go through first phase **Plagiarism** check. Once the abstract clears plagiarism check the paper will go through a peer blind **Review**.

1.3 Exclusion

A research abstract/paper which fails either plagiarism check or review will be excluded.

1.4 Conference Initiation Methodology

The title of the international conference and the important dates for the same will be decided by discussion and bi-lateral consideration. The areas of interest/topics/tracks for the conference should be finalized.

1.5 Conference Execution Approach

The execution of the conference should be carried out by both the entities as per strategic activities given below in Activity Vs Responsibility table.

1.6 Activity Vs Responsibility

Activity	In Details	Responsibility
Initial Phase Activities		
Conference Initiation	Name of Conference Topic of Conference Area of interest	BOTH
Website	Website Creation Website Design	IFERP
Plan Phase Activities		
Key Note Speaker	Invitation, Treatment	IFERP
Session Chair	Invitation, Treatment	MCET



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Key Note Speaker, Session Chair	Accommodation, Hospitality	MCET
Brochures Posters Pamphlets Flyers	Designing Printing	IFERP
Brochures posters Pamphlets Flyers	Mailing Soft copy Sending Hard copy	IFERP
Execution Phase Activities		
Publicity	Indexing of conference to event alert site Social Networking Mail notification	IFERP
Publicity	Colleges, University	IFERP
Publicity	PSU Companies Industries	IFERP
Call for Paper		IFERP
Advertisement	Newspaper, Press Release of MoU , Pre & Post the conference	MCET
Paper management	Receiving research papers Allocation of Paper ID Allocation of DOI Acceptance Notification	IFERP
Control Phase Activities		
Reviewers Response		BOTH
Final Invitation		IFERP
Proceedings /Conference Book	ISBN Alignment of papers Designing of proceedings	IFERP
Certificates	All types of Certificates	IFERP
Printing	Proceeding ID Card Others	IFERP
Conference KIT	Bag or Folder Pen Pads Other accessories	IFERP

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Journal	Online Publication ISSN	IFERP
Venue	Conference hall	MCET
Food Arrangement	Lunch Tea / Coffee	MCET (expenses by IFERP)

1.7 Conference Deliverables

The delegates will be issued with the following conference deliverables:

- Conference Proceeding with ISBN
- Certificate
- Conference Bag /Folder

2. College Sign off

Either entity agrees to work for strategy implementing activities and respective roles with mutual co-operation and understanding to make the conference successful.

3. Duration

This MOU is at-will and may be modified by mutual consent of authorized *and* **METHODIST COLLEGE OF ENGINEERING AND TECHNOLOGY (MCET), Hyderabad** and of **Mr. Arihant Kumar Chhajer Scientific Relationship Manager, IFERP**. This MOU shall become effective upon signature by the authorized officials from the **MCET, Hyderabad** and **Mr. Arihant Kumar Chhajer** and will remain in effect until modified or terminated by any one of the partners by mutual consent.

For further details visit us at:

Home page :www.iferp.in

Home page Malaysia :<https://www.iferp.in/malaysia/>

For Membership :<http://iferpmembership.in/>

For upcoming conferences :<https://www.iferp.in/upcoming-conference.php>

For Past Conferences :<https://www.iferp.in/conferences18.php>

Researchers Gallery :<http://researchersgallery.com/album.html>



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Signatures

In witness whereof, the parties to this MOU through their duly authorized representatives have executed this MOU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

Contact Information

Name of University/ Institute : Methodist College of Engineering and Technology (MCET)
Partner Name : Dr. M. Lakshmi pathi Rao
Position : Director
Address : Beside Brand Factory, Kingkoti, Abids
Hyderabad - 500001
Telephone : 040-24755999
E-mail : principal@methodist.edu.in
Date : Jul-16, 2019

Name of Professional Association : IFERP
Partner Name : Mr. Arihant Kumar Chhajer
Position : Scientific Relationship Officer
Address : IFERP, 4A - 3rd Floor, Girija Apartment
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Telephone: +91-9036827644
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Terms and Conditions

- The title and the dates of the conference have to be finalized at the time of the MoU agreement signing.
- The list of the organizing committee members from the host college and the theme (along with topics and sub topics) to be provided with a week of the MoU by the host college.
- Guests including Speakers and IFERP Officials have to be accommodated at a 3 star hotel of above or in the college guest house having amenities of the 3 star hotels and the same shall be arranged by the host college. The hospitality including pick up and drop and their food arrangement is also to be taken care by the host college.
- Lunch arrangements for the participants have to be made by the host college whereas the price inculcated will be borne by IFERP (150 INR Maximum). Proper bill has to be provided along with GST number for food bill reimbursement and the same shall be reimbursed after the due completion of the conference.
- Ten extra Conference kits including conference proceedings will be provided to the host college by IFERP.
- 2 Food tokens will be provided per registration on respective days. Participants if seeking for extra token can pay the per plate charges at the registration desk and avail tokens for the same.
- Only 4 certificates will be provided for each registration. Each extra certificate will be charged separately at the registration desk.
- Volunteers volunteering at the registration desk have to keep track on every single registration and the EOD report has to be submitted including on spot collection and kit distribution.
- Blank volunteer Certificates of the conference will be provided to college by IFERP Officials.
- Press release in digital platform and newspapers has to be arranging by the host college after the MoU has been made and signed duly.
- Press release cut out to be shared to the mail info@iferp.in by convener of the conference. Brochures and flyers quantity is to be decided mutually.
- Flex Banners sizes will be given by Host College but finalized by IFERP Officials.
- Banners Quantity will be finalized by IFERP Officials.
- Stage decoration and felicitation items and their expenses will be borne by the host college.
- Photos and video of the conference will be shared to the IFERP by the host college.
- Session chair's invitation, accommodation if needed, hospitality, honorarium are provided by College.
- Agreement should be confidential and to be followed accordingly.
- The Publication cost & publication time of each journal like JEAS, JARDCS, IJSCM vary depending upon the journal maintenance.

I Dr. M. Lakshminath Rao, Director agree to the above Terms and Conditions.



(Signature- MCET, Hyderabad and Seal)

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