MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding entered into at Hyderabad on this ___6th___ day of ___November___ month in the year ___2018___ .

BETWEEN

M/s ICT Academy, a non profit Society incorporated under the Tamilnadu Societies Registration Act, 1975 and having its Office at Door No – 702, Dega Towers, 7th Floor, Rajbhavan Road, Somajiguda, Hyderabad – 500082. (hereinafter called as "**ICT ACADEMY**" which expression shall, wherever the context so permits mean and include successors and assigns.)

AND

Methodist College of Engineering & Technology, having its principal place of business at King Koti Road, Abids, Hyderabad, Telangana 500001, duly represented (hereinafter referred to as "**Methodist College of Engineering & Technology**", which expression shall, wherever the context so permits mean and include successors and assigns.)

WHEREAS

ICT Academy is an initiative of the Government of India in collaboration with the state Governments and Industries. ICT Academy is a not-for-profit society, the first of its kind pioneer venture under the Public-Private-Partnership (PPP) model that endeavours to train the higher education teachers and students thereby exercises on developing the next generation teachers and industry ready students.

ICT Academy is recently endorsed and recommended by NITI Aayog (National Institution for Transforming India Aayog), the National Planning body of Government of India as one of the unique organization for dissemination and replication, which is aligned to the Skill India Vision of the Government of India.

The ICT ACADEMY is also led by an advisory board consisting of Government Representatives.

Methodist College of Engineering & Technology was established in the year 2008 with a mission of Providing quality engineering education to make students competent and confident to succeed in professional practice and advanced learning.

ICT ACADEMY has approached Methodist College of Engineering & Technology to become its Institutional Member to offer various services to the college based on membership deliverables.

ICT ACADEMY is agreeable to enter into this MOU with Methodist College of Engineering & Technology as per the terms and conditions set out hereunder:

Now this MoU witnesses as under:

1. **Scope of the MoU**

1.1 Methodist College of Engineering & Technology hereby agrees to become Institutional member of ICT Academy by paying an Annual Membership fee of INR 70,000.

1.2 ICT ACADEMY and Methodist College of Engineering & Technology would collaborate to offer services to the faculty members in the areas of Information and Communication Technology.

2 Role of ICT ACADEMY

2.1 ICT ACADEMY shall conduct industry relevant training programs in the domain of ICT, for which the faculty members of Methodist College of Engineering & Technology and other colleges in the territory shall be invited.

2.2 ICT ACADEMY shall provide faculty training and certification for 10 faculty members of Methodist College of Engineering & Technology every year at free of cost.

2.3 The ICT ACADEMY shall provide various domain specific training programs either drawn from the Industry or approved by the industry.

2.4 The ICT ACADEMY shall provide industry certified trainers and expert trainers to conduct such training program.

2.5 The ICT ACADEMY would invite Methodist College of Engineering & Technology to nominate two teachers on every special training Program at ICT Academy Campus, ELCOT Complex, Perungudi, Chennai at free of cost.

2.6 The ICT ACADEMY would provide 2 copies of ICT ACADEMY research journals on quarterly basis at free of cost.

2.7 The ICT ACADEMY shall provide expert advice as a member of the board of studies and improve the quality of the curricula as per the industry requirements.

3 Role of Methodist College of Engineering & Technology

3.1 Methodist College of Engineering & Technology shall identify and depute one Dean / HOD as single point of contact for ICT ACADEMY activities at the institution.

3.2 Methodist College of Engineering & Technology shall provide the following infrastructure at its campus for the programs to be conducted by ICT ACADEMY.

   a. Computer Lab infrastructure with 50 seat capacity
   b. LCD projector & screen, White board and other AV equipments

3.3 Methodist College of Engineering & Technology hereby undertakes that it shall not utilise the contents, training materials, and such other information provided hereunder beyond the scope of this MoU and shall not share such information with any third party or render services utilising the materials, contents, training materials to third parties without the consent of ICT ACADEMY.

3.4 Methodist College of Engineering & Technology shall provide necessary hostel and food facilities at free of cost to the participating faculty members, trainers and the resource persons during the programs to be conducted by ICT ACADEMY.

3.5 Methodist College of Engineering & Technology shall invite ICT ACADEMY for representation in their board of studies of the ICT streams.

4 Other Terms

4.1 Both the Parties shall explore & jointly develop new courses for the teachers from time to time, the terms for the same will be discussed as and when required and mutually agree upon the terms and the commercials in writing.

4.2 Both the Parties shall explore to work on specific ICT related research areas as per the industry requirements and agreed upon by both the parties.

5 Operation of this MoU

5.1 Upon execution of this MoU, ICT ACADEMY shall communicate to Methodist College of Engineering & Technology the training schedules. Thereupon, the Parties shall mutually discuss and agree on the operational terms based on which ICT ACADEMY would offer its various other services.

6 Validity of this MoU

6.1 The validity of this MoU would be for One year from the date of signing. The MoU may be renewed on completion of one year on such terms mutually agreed to between the Parties.

7 CONFIDENTIALITY

7.1 The Parties shall treat all information, documents, contents and materials pertaining to ICT ACADEMY or Methodist College of Engineering & Technology provided under this MoU as confidential.

7.2 ICT ACADEMY or Methodist College of Engineering & Technology shall not disclose any aspect of any confidential information to any third party in any manner whatsoever other than in the normal course of agreed terms under this MoU.

7.3 The confidentiality of information shall survive the termination of this Agreement.

8 INTELLECTUAL PROPERTY

8.1 All the intellectual property rights with respect to the programs, contents provided by ICT ACADEMY shall vest with ICT ACADEMY. Methodist College of Engineering & Technology shall not infringe the intellectual property rights of ICT ACADEMY and shall duly intimate of any such infringement by any third parties.

In witness whereof the Parties have executed this MoU on this the _6th_ day of _November_ 2018

For ICT Academy

For Methodist College of Engineering & Technology

Authorised Signatory

Authorised Signatory

Witness 1

Witness 2   :

Correspondent
METHODIST COLLEGE OF ENGG.&TECH.
King Koti Road, Abids, Hyderabad-500 001.

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भारतीय प्रौद्योगिकी संस्थान मुंबई

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Agreement between
Methodist College of Engineering and Technology, Hyderabad, Telangana
&
Spoken Tutorials (ST), IIT Bombay

We are happy to announce the collaboration between Methodist College of Engineering and Technology, Hyderbad, Telangana and IIT Bombay Spoken Tutorial program. From the day of agreement Methodist College of Engineering and Technology, Hyderbad, Telangana will function as Spoken Tutorial IIT Bombay's Nodal Resource Centre (NRC) for Hyderabad Region. As an NRC Methodist College of Engineering and Technology, Hyderbad will nurture and spread awareness among the Colleges (the clusters) in Hyderabad and surrounding Districts. The entire program will be handled from Spoken Tutorial Team. The Spoken Tutorial activity is funded by the National Mission on Education through ICT, MHRD, Government of India, through the Talk to a Teacher Project at IIT Bombay. We support and motivate colleges to train students on Basic Computer Skills, Software and IT. The course and the training is offered for Rs. 25,000 per year to all the Colleges.

As a part of agreement,

Methodist College of Engineering and Technology will -

- Identify a Chief Coordinator and Faculty Co-ordinator department wise in your college who will actively work and coordinate with Spoken Tutorial team, IIT Bombay to roll-out and introduce the program in all departments.
- Set up a NRC team which will comprise of minimum 1 Faculty Organiser and 2 Student volunteers who facilitate the workshops in cluster colleges.
- Put up the signed agreement note on the Methodist College of Engineering and Technology, Hyderbad, website along with Spoken Tutorial site link and Telangana manager contact details.
- Ensure proper implementation of Spoken Tutorial training in cluster colleges by filling Form A and B, main CC will coordinate with all cluster colleges. This activity should be done a week before the semester starts and mention it in the department time-table.
- Incorporate the relevant Spoken Tutorial FOSS in the course curriculum of your Institution / Departments as credit courses. Especially the Scilab programming Lab, FOSS lab, Python programming courses, etc which are already in their syllabus - to be made as credit courses.
- Introduce LibreOffice Spoken Tutorial course to all non-Computer Science departments in cluster colleges.
- Hold a Faculty Awareness Event for all Cluster College Principals & Faculty representative. Nurture and guide them to introduce Spoken Tutorial activities with the help of 2 Student volunteers.
- Conduct Faculty Development Programs or orientation sessions for Faculty representatives from cluster Colleges atleast once in a semester.

- Issue periodic circulars / notification to cluster colleges. The cluster colleges has to submit a monthly status report to the Chief Coordinator on the progress made and the status report will be shared with us at the end of each semester.

As a Partner, the Spoken Tutorial Program, IIT Bombay will –
- Work as a mentor for Methodist College of Engineering and Technology, Hyderbad, Telangana.
- Provide the know - how and course content which includes CDs/ DVDs, online material, instruction sheets and other training documents to Methodist College of Engineering and Technology, Hyderbad.
- Provide certificates.
- Provide the promotional materials like posters, brochures, leaflets, banners etc., to the Centre, Methodist College of Engineering and Technology, Hyderbad, Telangana and the colleges.

General
- This agreement is valid for a period of one year from the date of signing.

For and On behalf of

Methodist College of Engineering &
Technology, Hyderabad

Signing Authority

Date: 8 January 2019
Place: Hyderabad

For and On behalf of

Spoken Tutorials,
Indian Institute of Technology Bombay

Mrs. Shyama Iyer
National Coordinator
Spoken Tutorial Project, IIT Bombay

Date: 8 January 2019
Place: Mumbai