



**METHODIST COLLEGE OF ENGINEERING AND TECHNOLOGY
KING KOTI ROAD, ABIDS, HYDERABAD**

Department Of Business Management

Date: 06/11/14

From
Mrs. Rani Rajan
Associate Professor & HOD
Department of Business Management

To
The Principal
Methodist College of Engineering & Technology
King Koti, Abids, Hyderabad.

Respected Sir,

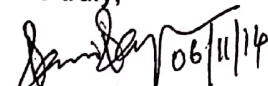
Subject: Seeking permission for Industrial Visit to Zinda Tilismath, Hyderabad on 10/11/14 Monday at 11a.m. & provide the requirement for the same.

We have planned for having an Industrial Visit for the students of MBA I & II Year students to Zinda Tilismath Co. located at Amberpet, Hyderabad on 10/11/14. I request you to kindly grant permission for the same & help us in providing transportation facility of Stanley Bus to accommodate 40 to 50 people. I also request you to arrange for sending an SMS to all concerned.

SMS content to be sent:

MBA I & II Year are instructed to participate in the industrial visit to Zinda Tilismath, Amberpet on 10/11/14 without fail. Report in the college by 9.00 a.m.

Yours truly,


Rani Rajan
HOD DBM
MCET

*To
The AO
Make arrangements
for transport on 10.11.14
in consultation with HOD/DBM
06/11/14*