



METHODIST COLLEGE OF ENGINEERING & TECHNOLOGY

Affiliated to Osmania University - College Code - 1607

Date: 11/07/2018

CIRCULAR

Meeting of Anti Ragging Committee is scheduled on 12/07/2018 at 11.30 AM in the Principals chamber. All the members are informed to attend the meeting.

The meeting agenda is as follows:

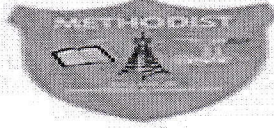
1. To read and confirm the minutes of the previous meeting.
2. Regarding monitoring measures to prevent ragging in the college campus.
3. Early measures to be taken to further consolidate prevention and prohibition of ragging in the college.
4. Matters relating to complaint.

We request you to kindly make it convenient to attend the meeting.

Copy to :

1. All the committee members
2. Director/Principal/Dean/Vice Principal
3. All Heads of Department
4. Administrative Officer
5. Student Welfare Officer
6. Physical Director


Coordinator



METHODIST COLLEGE OF ENGINEERING & TECHNOLOGY

Affiliated to Osmania University - College Code - 1607

Date: 29/03/2018

Circular

This is to inform you that a meeting of Internal Complaints Committee will be held on 29/03/2018 from 02:00 P.M. in the MBA Block.

All members are requested to attend the meeting to discuss the following agenda.

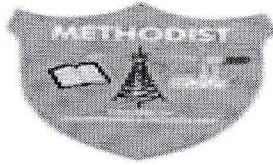
1. To discuss how to educate the rural people regarding educating their girl child
2. To discuss the ways of developing the qualities of leadership among women
3. Any other matter related to the Cell

I request you to kindly make it convenient to attend the meeting.

Copy to:

- All the committee members
- Director/Principal/Dean of the college
- All the Heads of Departments

ICC Co-ordinator



METHODIST COLLEGE OF ENGINEERING & TECHNOLOGY

Affiliated to Osmania University - College Code - 1607

07/08/2018

Circular

Meeting of Students grievance redressal committee is scheduled on 08/08/2018 in A-Block, Room No.101 at 3:30pm. All the members are informed to attend the meeting. All members are requested to attend the meeting to discuss the following agenda.

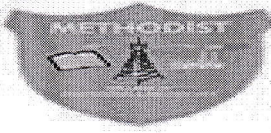
1. Confirmation to the minutes of the last meeting held on 15/09/2017.

We request you to kindly make it convenient to attend the meeting of MCET Students Mentoring & Grievance redressal committee.

Copy to:

1. All the committee members
2. Director/Principal/Dean of the college
3. All the Heads of Department


Co-ordinator



METHODIST COLLEGE OF ENGINEERING & TECHNOLOGY

Affiliated to Osmania University - College Code - 1607

Date: 09/08/2018

Circular

This is to inform you that a meeting of Internal Complaints Committee will be held on 09/08/18 from 02:00 P.M. in the MBA Block.

All members are requested to attend the meeting to discuss the following agenda.

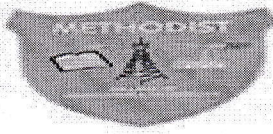
1. To discuss on Women empowerment in India
2. To discuss on domestic violence and sexual violence
3. Any other matter related to the Cell

I request you to kindly make it convenient to attend the meeting.

Copy to:

- All the committee members
- Director/Principal/Dean of the college
- All the Heads of Departments

ICC Co-ordinator



METHODIST COLLEGE OF ENGINEERING & TECHNOLOGY

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Date: 23/01/2019

Circular

This is to inform you that a meeting of Internal Complaints Committee will be held on 23/01/2019, Wednesday, from 02:00 p.m. in the MBA Block.

All members are requested to attend the meeting to discuss the following agenda.

1. To discuss the issue of 'declining child sex ratio.'
2. To discuss the issue of gender equality.
3. To discuss the issue of development professionalism in the girl students and woman staff.
4. Any other matter related to Cell.

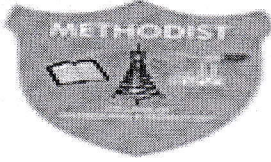
I request you to kindly make it convenient to attend the meeting.

Copy to:

- All the committee members
- Director/Principal/Dean of the college
- All the Heads of Departments

A handwritten signature in blue ink, appearing to be 'H' followed by a flourish.

ICC Co-ordinator



METHODIST COLLEGE OF ENGINEERING & TECHNOLOGY

Affiliated to Osmania University - College Code - 1607

Date: 08/08/2018

Minutes of meeting

Meeting of student's Mentoring & grievance redressal committee was held on 08/08/2018 at 3:30 p.m. in A-Block, Room No. 101.

Following members were present for the meeting.

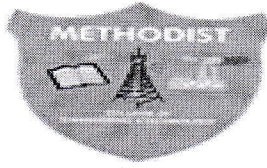
S.No	Name	Dept	Designation	Signature
1	Dr.k.Anuradha Reddy	HoD H&S Dept	Coordinator	
2	Dr.A.Rajasekhar	HoD Mechanical	Faculty Member	
3	Mrs.Rani Rajan	HoD MBA	Faculty Member	
4	Mrs.Chandana Priya	CIVIL	Faculty Member	
5	Mrs. V. Sailaja	CSE	Faculty Member	
6	Mr. T.Shravan Kumar	ECE	Faculty Member	
7	Mr.K.Maheshwar Reddy	EEE	Faculty Member	
8	Mrs.Vani	H&S	Faculty Member	

Following are the minutes of the meeting.

1. Minutes of the last meeting held on 15/09/2017 were read out and all the members confirmed the minutes.

As there were no more grievances to discuss, the meeting ended with a vote of thanks.

Coordinator



METHODIST COLLEGE OF ENGINEERING & TECHNOLOGY

Affiliated to Osmania University - College Code - 1607

Date: 13/07/2018

Minutes of meeting


Minutes of the Meeting of the College Anti-Ragging Committee for the academic year 2018-2019 held on 13th July 2018 in the Principal's Office at 11.30 A.M to discuss on the agenda. Following members were present for the meeting.

S.N o.	Name	Designation	Committee designation	Signature
1	DR. RAVINDER G REDDY	Principal	Chairman	
2	DR. M LAKSHMIPATHI RAO	Director	Convener	
3	DR.S. VENKATESHWAR	Dean	Member	
4	Prof. P. RAJENDRA PRASAD REDDY	Vice Principal	Member	
5	DR. N.H.SHOBHA REDDY	HOD/ECE	Member	
6	Mrs. P.LAVANYA	HOD/CCE	Member	
7	DR .A. RAJASEKHAR	HOD/MCEH	Member	
8	DR. AKSHAY .S.K. NAIDU	HOD/CIVIL	Member	
9	Mrs. Y MASTANAMMA	HOD/EEE	Member	
10	DR. K.ANURADHA REDDY	HOD/H&S	Member	
11	Mrs. RANI RAJAN	HOD/MBA	Member	
12	Mr. C.V.R.SRIILALIT NARAYANA	Assoc. Prof./EEE	Member	
13	Mr. K.VEERABHADRA RAO	Asst. Prof./H&S	Member	
14	Mr. A.SACHENDRANATH	A.O/ADMN	Member	
15	Mr. NAGESHWAR RAO	SWO/ADMN	Member	
16	Mr. SHAMEEM	PD/ ADMN	Member	

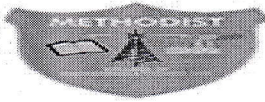
The Meeting of the Anti-Ragging Committee of the college for the session 2018-2019 started at 11.30 a.m. under the Chairmanship of Dr. Ravinder G Reddy, Principal and Chairperson. Initially, the Convener welcomed all the members and then the meeting started by taking the items of the agenda.

1. The committee read and confirmed the minutes of the previous meeting of the Anti-Ragging Committee held on 9th August 2017. The committee gave confirmation to the minutes.
2. The committee discussed regarding measures to be taken to further consolidate prevention and prohibition of ragging in the college campus, the College Authority has taken necessary steps in consolidating for prevention and prohibition of ragging from the beginning of each academic year
3. Committee discussed regarding monitoring measures to prevent ragging in the college campus, it was decided that the Members of the Anti-Ragging Committee will act as squad members for overall monitoring and supervision in the classrooms as well in the campus. Any student found indulge in such cases may immediately brought into the notice of the authority.
4. Matters relating to complaint – since there is no single matter of complaint either from the student's sector or from the Members of staff during the session, which reflects a ragging-free campus.

Since there were no other matter to discuss, the meeting ended with a vote of thanks and regard to all the members present.



Coordinator



Minutes of the Meeting:

The meeting of Women Development Cell Committee was held on 09.08.18 in the M.B.A staff Room from 2.00 pm to 3.00 pm.

Members who attended the meeting:

S.No	Name	ICC Designation	Designation	Department	Mobile No.
1	Mrs.Rani Rajan	Co-ordinator	Associate Professor & HOD	DBM(MBA)	9985733465
2	Ms.A.Swathi	Member	Assistant Professor	DBM(MBA)	9505224454
3	Mrs.V.Sailaja	Member	Associate Professor	CSE	9948489320
4	Mrs.Mary Soujanya	Member	Assistant Professor	Civil	9948566791
5	Mrs.V.Saketha	Member	Assistant Professor	EEE	9703836191
6	Mrs.Sonalaxmi	Member	Associate Professor	H&S	7799011112
7	Dr.Manilal	Member	Associate Professor	H&S	9848122463
8	Mrs.O.Ameena	Member	Assistant Professor	ECE	8919611095
9	Mrs.Swetha	Member	Assistant Professor	Mech	9177111566

Handwritten signatures and initials:
Sona
Ameena
Swetha G.

The following points were discussed:

- Discussed and decided to bring awareness among the staff and girl students about the women entrepreneurs and encourage the girls to become successful in life .
- Discussed and decided to instil courage in the woman staff and girls to speak out any kind of violence
- Discussed and decided to make the WDC meetings more meaningful by including points which are more relevant to the women's issues.


Co-ordinator



Minutes of the Meeting:

The meeting of Women Development Cell Committee was held on 23.01.19 in the M.B.A staff Room from 2.00 pm to 3.00 pm.

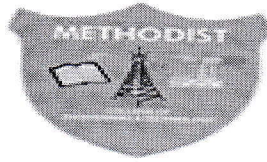
Members who attended the meeting:

S.No	Name	ICC Designation	Designation	Department	Mobile No.
1	Mrs.Rani Rajan	Co-ordinator	Associate Professor & HOD	DBM(MBA)	9985733465
2	Ms.A.Swathi	Member	Assistant Professor	DBM(MBA)	9505224454
3	Mrs.V.Sailaja	Member	Associate Professor	CSE	9948489320
4	Mrs.Mary Soujanya	Member	Assistant Professor	Civil	9948566791
5	Mrs.V.Saketha	Member	Assistant Professor	EEE	9703836191
6	Mrs.Sonalaxmi	Member	Associate Professor	H&S	7799011112
7	Dr.Manilal	Member	Associate Professor	H&S	9848122463
8	Mrs.O.Ameena	Member	Assistant Professor	ECE	8919611095
9	Mrs.Swetha	Member	Assistant Professor	Mech	9177111566

The following points were discussed:

- Decided to conduct a workshop on the issues related to declining of girl child sex ratio
- Sensitizing the male staff on gender equality by way of posters
- Decided to stress on the importance of professionalism by way of organising some skits by the girl students
- Discussed and decided to make the WDC meetings more meaningful by including points which are more relevant to the women's issues.


Co-ordinator



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Date: 13/07/2018

REPORT

The committee discussed regarding measures to be taken to further consolidate prevention and prohibition of ragging in the college campus, the College Authority has taken necessary steps in consolidating for prevention and prohibition of ragging from the beginning of each academic year committee discussed regarding monitoring measures to prevent ragging in the college campus.

It was decided that the Members of the Anti-Ragging Committee will act as squad members for overall monitoring and supervision in the classrooms as well in the campus. Any student found indulge in such cases may immediately brought into the notice of the authority. Matters Since there is no single matter of complaint either from the student's sector or from the Members of staff during the session, which reflects a ragging-free campus.

A handwritten signature in blue ink, consisting of stylized initials and a long horizontal stroke extending to the right.

Coordinator



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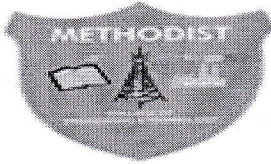
Date: 09-08-2018

REPORT

Many students requested for some transportation during emergency in the college timings. A meeting was convened by the ICC on 9th of August, 2018, in the MBA Block. All the committee members were present.

ICC Co-ordinator Mrs.Rani Rajan HOD-MBA discussed the issue with the students and assured that the matter will be discussed with the Management and will see that proper measures will be taken shortly.

ICC Co-ordinator




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REPORT

Students Grievance redressal committee meeting was held on 28th March, 2018 Tuesday, at 03.00 p.m. at the Principal Chamber. All the committee members were present on the day of meeting. Students application regarding the problem of head phones, M-1 faculty and a mirror in waiting room and was received and within 3 days a meeting was called for and it was discussed in the meeting to replace the old head phones with new one within 7 days. Compliant regarding M-1 faculty it was discussed in the meeting to call the concerned faculty and talk to him and warn him to change his methods of teaching. Regarding the request for a mirror in waiting room it was discussed and decision was taken to purchase a new dressing table and place it in the waiting room within a week.


Co-ordinator.