



Methodist College of Engineering & Technology King Koti, Abids, Hyderabad

TRANSPORTATION CELL

1. About the cell :

The Institution being in the centre of the city of Hyderabad, is well connected to all places via City Road Transport, Railway Network, Metro Rail Network and hired three and four wheeler operators and aggregators.

For the purpose of transport of staff and students in small numbers the college has a car (MPV) at its disposal in the pool apart from staff owned vehicles. In case of requirement of transportation of large number of students for events or visits outside the college, On-Hire services of the TSTDC, TSRTC and Private Tour operators are utilized. Transport is provided for Industrial visits, social service activities, sports, and any other special occasions. For in-city travels most of the staff and students utilize their own vehicle(s).

2. Facilities of the cell

2.1. Exclusive 4 wheeler along with full time driver available for transport purpose.

The details of the vehicle:

Vehicle make & model	Registration number	Chassis number	Engine Number
Maruti Suzuki Wagon R DUO LX (1061CC)	AP09BE6139	MA3EED81S00442022H6	F10DN4265814

2.2. Contact details of various vendors (TSTDC, TSRTC, Private tour operators...etc).

2.3. The college being located in the center of the city connected by various modes of transport and based on the low demand from use of community, the management decided not have transportation infrastructure. However the facility for transportation is made available as and when requirement arises.



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3. Functions & Management of the Cell:

3.1. Functions of the cell :

- Provides mobility for groups/individuals of students/faculty to visit/attend off campus activities as planned by various departments
- Hiring travel operators to supplement capacity during requirements.
- Provides advice and recommendations on many budgetary and operational decisions made by transportation cell based on last year expenditure.
- Review the terms of reference for the Transportation Cell annually and make recommendations to the management as required.

3.2. Committee composition

The Cell is chaired by the Principal/Director, Dean, and Coordinator along with nominated faculty members and students from all programmes offered by the college.

3.3. Current Executive Committee members

Faculty:

S.No	Name of the faculty	Dept.	Designation	Mail ID	Ph.No
1	Mr. R. Srikanth	CE	Coordinator	rsrika141@gmail.com	9000326363
2	Mr.A.Sachendranath	H & S	Member	sachin_aitha@yahoo.com	9246156286
3	Mr. D.Rajashekar	CSE	Member	rajshekardeva@gmail.com	9491827322
4	Mr.N.Nireekshana	EEE	Member	nireekshan222@gmail.com	9000629252
5	Mr.Ch Suresh	ECE	Member	chiruvellasuresh@gmail.com	7095002777
6	Mr.M. Prasad	MECH	Member	prasadmatam@gmail.com	9912866603
7	Mr.Pavan Kumar	MBA	Member	pavankumarkv@yahoo.com	9848402510

Student :

S.No	Name of the Student	Roll No	Dept	Mail ID	Ph. No
1	Nouman Shafi	160718732033	CE		
2	M Amruth	160718733003	CSE	naiduamruth@gmail.com	8885259038
3	V.Srinu	160718734023	EEE	srinumaths448@gmail.com	9381580829
4	Syed Tariq	160715735075	ECE		
5	A. Vishal	160716736042	ME		
6	A.Vitham Mutyam	160717672006	MBA	anreddyvitthal@gmail.com	8554808256



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4. Roles & responsibilities of committee members :

4.1. Duties of coordinator

- Lead and organize transportation cell.
- Conducting meeting with cell's members once in three months.
- Verifying and passing the bill for final payments.
- Booking and allotting busses for Industrial visits/Placement and Training activities/ Co-curricular activities, etc.
- Monitoring Administrative, Guest and VIP' Transport.
- Reporting to the superiors as and when required.
- Work with other committees of the college on all matters relating to transportation

4.2. Duties of faculty & student member(s)

- Monitor the starting and arrival time of the hired bus. Any unnecessary delay may be reported.
- Ensure proper seating arrangement in the allocated bus. Few seats may be earmarked for the staff members who travel on deputation. Standing if any may be informed.
- Maintain strict discipline while traveling in the bus. Keep vigil over the senior students during the beginning of the year (after the first year classes are started) to prevent ragging in the bus. Any incident of ragging must be brought to the notice of concerned persons.
- Periodically check the students ID card to ensure that the students are traveling in the bus allotted to them. In case of a need to go by a different route for any genuine reason, the student may be given permission.
- In case of bus breakdown or any other problem during the journey, take appropriate steps immediately and inform to the transport coordinator.



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5. Year planner:

6. Details of transport arranged for Industries/workshops/placement & training/ any other

S.No	Department	Description	Date & Time of travel	Type of vehicle & seats	Amount	Remarks
1 Ex	Civil	One day seminar	18-09-2019	Wagon R & Ola cabs	Rs576/-	To pick & drop the chief guests
2						

7. Meeting :

- The Committee will meet on an as needed basis .

8. Photo gallery:

9. List of Program Outcomes

10. Screenshot of cell details in college website:

11. Tenure of the cell:

- One year.

Contact address

Transport Cell

Administrative wing, A block,

Methodist college of Engineering and Technology,

Abids, Hyderabad, Telangana

Mobile : +91 9000326363

Email: transportcell@methodist.edu.in (~~have to create this mail~~)